

Minutes for Library Committee Meeting

21 MAR. 2014 at 9:30 am

Members Present: Jonizo Cain-Calloway, Monique Saenz, Mac Aipperspach, Alan Berecka, Pete Carpentier Jr, Gail Course, Shara Haghjoo, Maria Salinas, Sheng Laihua, and Nader Yassin.

- I. Meeting was called to order by Chair Cain Calloway at 9:36 am. Approval of the minutes from the fall meeting on 11 OCT. 2013. Committee members were given a copy of the minutes for review. The minutes were approved unanimously.
- II. Report from Chris Tetzlaff-Belhasen. Chris presented a copy of the report for every committee member to review. Chris went over the report which had to do with a library user satisfaction survey. During the report some committee members asked about how items were selected for the library for the different departments. Chris explained how it was done and what faculty or departments had to do to go about ordering items from the library.

Chris also brought up the computers that were used in the library by the students and the public. She informed the committee that all the computers need to be upgraded and also the operating systems need to be changed to Windows 7. She said that she had made IT aware of the problem and that she also needs the computers replaced, but had not heard back from them.

Chris also informed us of her retirement date, and many of the members asked about what would be done to find a replacement for her. She suggested that the committee find out and maybe even ask about being on the hiring committee.

- III. Other items. Chair Cain Calloway asked if there was anything else that needed to be discussed or covered. The committee suggested that a letter be written to the President and Provost about the issue with the computers and also the hiring of another librarian. Chair Cain Calloway said that she would prepare some letters. The committee voted unanimously for the Chair to write the letters. She also suggested that we have another meeting on 25 APR. 2014 and asked both of them to attend.

IV. Adjournment. The committee meeting was adjourned at 10:30 am.

Pete Carpentier Jr

Secretary

Library Committee