

## DEL MAR COLLEGE LIBRARY COMMITTEE MEETING MINUTES

Chairperson:	Gail Couse Dorn	Recorder:	Gail Couse Dorn		<i>Key: X=Present, A=Absent, P=Proxy</i>
Meeting Date:	April 24, 2015	Meeting Time:	10:00- 11:00 a.m.	Meeting Place:	Del Mar College White Library Room 514

### COMMITTEE MEMBERS and PRESENCE:

	Name and Title		Name and Title		Name and Title
X	Mac Aipperspach; <a href="mailto:maipper@delmar.edu">maipper@delmar.edu</a>	A	Pete Carpentier; <a href="mailto:pcarpen@delmar.edu">pcarpen@delmar.edu</a>	X	Gail Couse Dorn, Chair; <a href="mailto:gcouse@delmar.edu">gcouse@delmar.edu</a>
X	Marivel Gonzales-Hernandez; <a href="mailto:mgherna@delmar.edu">mgherna@delmar.edu</a>	X	Connie Gutierrez; <a href="mailto:cgutier@delmar.edu">cgutier@delmar.edu</a>	X	Shara Haghjoo-Moghadam; <a href="mailto:shaghjoo@delmar.edu">shaghjoo@delmar.edu</a>
A	Sara Kaplan; <a href="mailto:skaplan@delmar.edu">skaplan@delmar.edu</a>	A	Karlene (Vassell) Lyn; <a href="mailto:kvassell@delmar.edu">kvassell@delmar.edu</a>	A	Cynthia Perkins, <a href="mailto:cperkins@delmar.edu">cperkins@delmar.edu</a>
A	Laihua Sheng; <a href="mailto:lsheng@delmar.edu">lsheng@delmar.edu</a>	X	Nader Yassin; <a href="mailto:nyassin@delmar.edu">nyassin@delmar.edu</a>		

### EX OFFICIO:

	Name and Title		Name and Title		Name and Title
X	Sally Bickley, Librarian; <a href="mailto:sbickley@delmar.edu">sbickley@delmar.edu</a>				

AGENDA ITEM	ACTION DISCUSSION INFORMATION	RESPONSIBILITY
1. Meeting called to order at 10:05 a.m.	Meeting called to order by Chairperson	Gail Couse Dorn
2. Read and review minutes from previous meeting	Minutes were previously distributed via e-mail and distributed at meeting; read and reviewed by members.	Motion to Approve Minutes Nader Yassin, seconded by Sally Bickley, passed unanimously, motion carried
3. Report of the Librarian	a. Update on Dean of Library Search b. Collaborative Learning Center c. Information Technology installation d. Texas Library Association attendance	Sally Bickley 3.d. Professional Development on Information Literacy Framework motion by Marivel Gonzales-Hernandez, Seconded by Shara Haghjoo-Moghadam, passed unanimously, motion carried.
4. Library Art Display	Discussion on displaying, show casing DMC Library Art Work	Discussion initiated by Gail Dorn
5. Old Business	Open Library Resources, on line textbooks	Discussion initiated by Sally Bickley
6. New Business	Accessibility and availability of tutors on library premises	Discussion initiated by Nader Yassin; Motion by Member Yassin to investigate an interest for tutoring at the library (to include in the library renovations?) Dorn will draft a feasibility survey on Tutors at the Library.
7. Adjourn April 24, 2015, at 11:00 a.m.	Motion by to adjourn	Motion by Marivel Gonzales-Hernandez, seconded by Shara Haghjoo-Moghadam, passed unanimously, motion carried

### Meeting Discussion Detail

Lead by Sally Bickley, all attendees	▼ 3.a. DMC is in the process of checking resources and making an offer to the successful candidate for Dean of Library. There were 2 good candidates. There is a focus on collaboration and sharing. The Dean will oversee all DMC libraries. A discussion initiated by Member Moghadam on the changing library industry and the need for shared governance. Sally Bickley will retain her position as reference librarian.
Lead by Sally Bickley, all attendees contribute.	▼ 3.b. The AV room was divided. The new media has been placed and the old media will be redirected; a smart board will be purchased for the room; there are two compute work stations, one Apple and one Windows based operating system; a station will be available that will utilize any device with a

	USB port; currently considering a name for the room. Mention of the \$1.5 Million endowment to the Library Foundation.
Lead by Sally Bickley, all attendees contributed	▼ 3.c. DMC had purchased 27 computers to upgrade the Student Technology Center; the replaced computers are being cascaded to other locations within the library, to include the Law Lab, instruction rooms, use some for training; working closely with IT to make the change;
Lead by Sally Bickley	▼ 3.d. Sally Bickley attended the Texas Library Association meeting; she learned more about imbedded librarians; hard wired labs; lessons learned regarding developing a framework for literacy evaluation resources. Critical thinking was a focus. She is preparing a Professional Development on Information Literacy Framework.
Lead by Gail Dorn, general discussion among the members	▼ 4. DMC Library has a substantial art collection; Thoughts on developing a plan to display the art within the library, place in different areas around campus and explore show casing DMC art in collaboration with the local art community (suggestion by Dr. Christine Tarasevich). Member Shara Haghjoo-Moghadam shared that DMC was donated a dress and collection from a famous designer that she would like to see displayed at DMC and she volunteered to participate; Sally Bickley identified categories of DMC's collection that is extensive and expressed the need to catalog the archived collection. There was a general discussion about soliciting assistance from school clubs as a project under the supervision of library staff. Dr. Christine Tarasevich of the Business Department and member Shara Haghjoo-Moghadam indicated an interest to participate in a project and also advised of her interest in displaying the donation in her department's possession.
Lead by Sally Bickley and general discussion by the members.	▼ 5. Open Education Resources is of special interest because it provides for online access by students to textbooks and textbook material. It is free for the students but must be adopted by the faculty for the courses in which online textbooks are available. Students inquire frequently about textbooks, and if the professor has not reserved a textbook at the library for student use, many students do not have access to the course material. There needs to be a campaign for faculty to adopt or allow textbooks online for the students.
Lead by Sally Bickley	▼ 6. There is a need for an additional staff person that the library is requesting to hire, but no funds have been allocated and approval has not been obtained. Member/Chair Dorn shared that as an assignment in the Paralegal Studies Law Office Management course, under the supervision and direction of the reference librarian, the students updated two sets of legal volumes. It was a great teaching experience and helped the library in the process. ▼ 6. The elevators have been upgraded and are in top working order and are faster.
Lead by Yassir Nader	▼ 6. Discussion on the need for a common venue for tutor availability and accessibility; In the past there has been availability at the library and students complain there is no consistency or availability for tutoring at times or locations that the students are available. The discussions for seeking student volunteers, faculty volunteers, developing a volunteer program for a dedicated venue at the Library, have a learning commons, or making some provision in the renovations for student tutoring availability. Chair Dorn volunteered to draft a questionnaire to be circulated concerning "tutors at the library".

APPROVED: \_\_\_\_\_, 2015 \_\_\_\_\_