

DEL MAR COLLEGE LIBRARIES

KEYS TO EFFECTIVE RESEARCH

PERIODICAL INDEXES

WHAT ARE PERIODICAL INDEXES?

The term “periodicals” refers to works that are published regularly (e.g. weekly, monthly, quarterly). Periodicals is another name for magazines and journals. Periodical indexes give you quick and effective access to magazine and journal articles on a particular topic.

WHEN DO I USE THEM?

Use a periodical index when you need current, up-to-date information on a topic, an eyewitness account of an event from the past, or if you are looking for a book or movie review.

HOW DO I USE THEM?

STEP 1

Choose an index that best fits your needs. To determine which index is best for you, see the list at the end of this guide.

STEP 2

Periodical indexes are basically the same. Look up your subject alphabetically in the index. Each entry for an article follows the same basic format.

RECYCLING (WASTE, ETC.)

See also

Anti-freeze solutions – Recycling
Electric batteries – Recycling
Farm waste – Recycling Other
Paper – Recycling ← subject headings
Plastics ← subject headings
Polystyrene – Recycling you can use
Scrap metal – Recycling
Space stations – Recycling
Water reuse

Airlines step up recycling efforts, strive to cut discharge of wastes. J.T. McKenna. il *Aviation Week & Space Technology* 135:92-3 N 25 '91

Article → “No one wants to shoot Snow White,” Landfills vs. Recycling M.Bersa. il *Forbes* 148:40-2 O 14 '91

↑ ↑ ↑ ↑ ↑
Author Magazine Vol. Pages Date

STEP 3

Copy all information necessary to find the article. Copy the magazine's title, the page numbers and the date. Other information you may want to copy is the article title, the author and the volume number.

HINT: Page numbers always follow a colon.

STEP 4

To find out whether the magazine is available at one of the Del Mar College libraries, turn to the front of the index to the section entitled, "Periodicals Indexed." A check mark (✓) or the letter "T" indicates that the magazine is available, and a zero (o) means that the magazine is not available at a Del Mar College Library.

✓ = Del Mar (East) has magazine
T = Del Mar (West) has magazine
O = Not available at Del Mar

PERIODICALS INDEXED

- o Flying. \$21.94 m (ISSN 00154806) Flying, P.O. Box 53647, Boulder, CO 80302
- ✓ Focus (New York, N.Y.; 1950). \$18. q (ISSN 0015-5004)
Focus/AGS, Suite 600, 156 fifth Ave. New York, NY 10010
- ✓ Forbes. \$52. bi-w (except 2 weeks in o) (ISSN 0015-6914)
Forbes subscription Service, P.O. Box 10048, Des Moines, IA 50340-0048
- ✓ Foreign Affairs., P.O. Box 51388, Boulder, CO 80321-1388

If Del Mar doesn't have the magazine that you need, consult the Texas A&M at Corpus Christi, the Texas A&M at Kingsville, or the Corpus Christi Public Library periodicals list. You can also use the automated catalog (DMCNET) to see if the magazine is at any of those libraries.

STEP 5

Find the magazine issue. All magazines and journals are on the 2nd floor. In the Technical Library on the West Campus, they are shelved across the back of the library. Then open the issue to the cited page to find the article.

HELPFUL HINTS

*Periodical indexes are published in book form every year. The paperback updates appear monthly, quarterly, or twice a year. Use the updates to find the most current information.

*Every index has a “How to Use this Index” section, often found at the front of the index. Use it!

*Explanations for abbreviations are listed in the front of every index.

*Some of Del Mar’s magazines are in book form, others are loose on the shelves or in a box. Some are on microfilm.

*Periodicals must be used in the library; however, both libraries have photocopiers available for your use.



ADDITIONAL HELP

Library staff members are always available to assist you. If you do not find the magazine or periodical index you need, ask for additional assistance.

INDEXES

TITLE	SUBJECTS
*Applied Science and Technology Index	Engineering, Food Science Architecture, etc.
Art Index	Art, Architecture, etc.
Corpus Christi Caller Times Index (1990-1997)	Local Topics
Education Index	Education, Counseling
General Science Index	Biology, Physics, Math
Humanities Index	History, Philosophy, Film, Literature, etc.
MLA Bibliography	Literature, Language
Music Index	Music
Reader's Guide to Periodical Literature	Current Events, general topics
Social Sciences Index	Psychology, Sociology, Economics, Political Science, Geography, Criminal Justice, etc.

*Available at the Technical Library (West Campus)