

# Texas Public Education Grant (TPEG) Application for Continuing Education

Academic Year 2024-2025

**\*Enrollment Periods: September 1, 2024 through August 31, 2025\***

Financial Aid for Continuing Education students at Del Mar College are funded with the Texas Public Educational Grant (CETPEG). CETPEG funding is available to eligible students, with demonstrated need, who enroll in state-funded classes. State-funded classes are usually career or occupational courses.

## CETPEG Eligibility Criteria/Parameters

- Must demonstrate and meet financial need as described by the program guidelines
- Award must be used for tuition only. Student is responsible for his/her books
- Students with quarter awards in excess of tuition may not carry forward excess funding to future quarters
- Be a U.S. citizen or an eligible non-citizen
- Not be in default on a State/Federal Student loan and must not owe a repayment on a State/Federal Grant
- Must not have a bachelor's degree
- Must not be on academic or financial aid suspension
- Financial assistance will not be available for repeated or recreational courses
- Male students between the ages of 18 to 25 must be registered with Selective Service System
- Funding is available for only ONE Continuing Education Program at a time, subsequent programs will only be paid with proof of previously passed program.
- Students CANNOT be reimbursed if student/sponsor previously paid cost of course.

## Other CETPEG Information

- If student is enrolled for credit courses, admitted under a degree-seeking program, and/or the student is eligible for Title IV funding (Pell, SEOG, etc.), financial aid must be processed for the credit courses first, and the student may not be eligible for Continuing Education financial aid.
- Student will need to apply for the Continuing Education CETPEG grant every academic year.

## CETPEG Application Instructions

1. Electronically submit the 2024-2025 Free Application for Federal Student Aid (FAFSA) using **fafsa.gov**
2. Provide a copy of the student's **2022 IRS Tax Return Transcript** or **Verification of Non-Filing**. Note: Utilizing the IRS Data Retrieval Tool (IRS DRT) when completing the FAFSA is highly recommended when confirming tax information.
3. Provide other documentation as requested by the Del Mar College Financial Aid Services Office.
4. Complete, sign, and submit the Continuing Education Financial Aid Application to either of Del Mar College's Financial Aid Services Offices.

Del Mar College  
Financial Aid Services  
Email: [financialaid@delmar.edu](mailto:financialaid@delmar.edu)  
<http://www.delmar.edu>

Heritage (East) Campus:  
Harvin Center – Rm 263  
Phone: (361) 698-1293  
Fax: (361) 698-2017

Winward (West) Campus:  
Coleman Center – Rm 140  
Phone: (361) 698-1726  
Fax: (361) 698-2695

# Section 1: Student's Information

Student's Name: \_\_\_\_\_ Last 4 Digits of SSN or DMC Student ID: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

# Section 2: Enrollment Information

Please list the course(s) you will be taking below:

Quarter Term	Course Name	Start Date
2024A (September 1, 2024 – November 30, 2024)		
2024B (December 1, 2024 – February 28, 2025)		
2025C (March 1, 2025 – May 31, 2025)		
2025D (June 1, 2025 - August 31, 2025)		

# Section 3: Household Information

If you are an **INDEPENDENT**, a student who responded YES to ANY question in the Dependency Status section of your FAFSA, list below the people in your household and please include:

- Yourself and your spouse (if you are married).
- Your children, if any, if you will provide more than half of their support from July 1, 2024, through June 30, 2025, or if the child would be required to provide your information if they were completing a FAFSA for 2024–2025. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

If you are a **DEPENDENT**, a student who responded NO to ALL questions in the Dependency Status of your FAFSA, list below the people in your household and please include:

- Yourself and your parent(s) (including a step-parent) even if you don't live with your parent(s).
- Your parent(s)' other children if your parent(s) will provide more than half of their support from July 1, 2024, through June 30, 2025, or if the other children would be required to provide parental information if they were completing a FAFSA for 2024–2025. Include children who meet either of these standards, even if they do not live with your parent(s).
- Other people if they now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

Student's Full Name	Age	Relationship	College	Will be Enrolled at Least Half-Time (Yes or No)
		<i>Self (Student)</i>	<i>Del Mar College</i>	

Family Members	Age	Relationship	College	Will be Enrolled at Least Half-Time (Yes or No)

*If more space is needed, attach a separate page with the student's name and student ID # at the top.*

## Section 4: Student's Tax Information **TAX RETURN FILERS**

Instructions: Complete this section if you, the student (and, if married, your spouse), **filed** a 2022 Income Tax Return with the IRS.

**Check the box that applies:**

- I, the student, **have used** the IRS DRT in FAFSA on the Web to retrieve and transfer my (and, if married, my spouse's) 2022 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *Your school will use the IRS information that was transferred in the verification process.*
  
- I, the student, **have not yet used** the IRS DRT in FAFSA on the Web, but I will use the tool to retrieve and transfer my (and, if married, my spouse's) 2022 IRS income information into my FAFSA once I have filed a 2022 IRS Tax Return.
  
- I, the student, **am unable or chose not to use** the IRS DRT in FAFSA on the Web, and I (and, if married, my spouse) will submit to the school a 2022 IRS Tax Return Transcript.
  - 2022 IRS Tax Return Transcript(s) **is provided.**
  - 2022 IRS Tax Return Transcript(s) **will be provided later.**

**Important Note:** In most cases, for electronic tax return filers, 2022 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 2-3 weeks after the 2022 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2022 paper IRS income tax returns, the 2022 income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 6-8 weeks after the 2022 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT or obtaining an IRS Tax Return Transcript.

# TAX RETURN NON-FILERS

Instructions: Complete this section if you, the student (and, if married, your spouse), **did not file and/or is not required** to file a 2022 Income Tax Return with the IRS.

**Check the box that applies:**

- Student (and, if married, the spouse) was not employed and had no income earned from work in 2022.
- Student (and, if married, the spouse) were employed and did not file a return for the 2022 tax year. List below the names of all the employers, the amount(s) earned from each employer in 2022, and whether an IRS W-2 form is provided. It is **MANDATORY** to provide copies of all 2022 IRS W-2 forms issued to you (and, if married, your spouse) by their employer(s). List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and student ID #

Employer's Name	2022 Amount Earned	IRS W-2 Attached (Yes or No)

If you the student (and, if married, your spouse) did not file they are **required** to provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2023 that indicates a 2022 IRS Income Tax Return was not filed with the IRS or other relevant tax authority.

Check the box that applies:

- 2022 IRS Verification of Non-Filing documentation **is provided**.
- 2022 IRS Verification of Non-Filing documentation **will be provided later**.

## Section 5: Parent's Tax Information (Dependent Students Only) TAX RETURN FILERS

Instructions: Complete the section below if your parent(s) **filed** a 2022 Income Tax Return.

**Check the box that applies:**

- Parent(s) **have used** the IRS Data Retrieval Tool (DRT) in FAFSA on the Web to transfer 2022 IRS income tax return information into the student's FAFSA. Your school will use the IRS information that was transferred in the verification process.
- Parent(s) **have not yet used** the IRS Data Retrieval Tool (DRT) in FAFSA on the Web, but will use the tool to transfer 2022 IRS income tax return information into the student's FAFSA.

Parent(s) **is unable or chooses not to use** the IRS Data Retrieval Tool (DRT) in FAFSA on the Web, and instead will provide the school with the 2022 IRS Tax Return Transcript(s).

2022 IRS Tax Return Transcript(s) **is provided.**

2022 IRS Tax Return Transcript(s) **will be provided later.**

**Important Note:** In most cases, for electronic tax return filers, 2022 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 2-3 weeks after the 2022 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2022 paper IRS income tax returns, the 2022 income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 6-8 weeks after the 2022 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT or obtaining an IRS Tax Return Transcript.

## TAX RETURN NON-FILERS

Instructions: Complete the section below if your parent(s) **will not file and/or is not required to file a** 2022 income tax return with the IRS.

**Check the box that applies:**

One or both parents were not employed nor had income earned from work in 2022.

One or both parents were employed and did not file a return for the 2022 tax year.

List below the names of all the employers, the amount(s) earned from each employer in 2022, and whether an IRS W-2 form is provided. It is **MANDATORY** to provide copies of all 2022 IRS W-2 forms issued to the parent(s) by their employer(s). List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and student ID # at the top.

Employer's Name	2022 Amount Earned	IRS W-2 Attached (Yes or No)

If one or both parents did not file they are required to provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2023 that indicates a 2022 IRS Income Tax Return was not filed with the IRS or other relevant tax authority.

Check the box that applies:

2022 IRS Verification of Non-Filing documentation **is provided.**

2022 IRS Verification of Non-Filing documentation **will be provided later.**

# UNUSUAL TAX FILING CIRCUMSTANCES

Instructions: Complete the section below if you or your spouse/parent(s), if applicable, experienced unusual circumstances regarding filing their taxes in the 2022 tax year.

**Check the box that applies and follow the directions below:**

The student (and, if married, the student's spouse) were granted a **Filing Extension** by the IRS.

One or both parents were granted a **Filing Extension** by the IRS.

If the student, spouse, or parent(s) were required to file a 2022 IRS Income Tax Return and were granted a filing extension by the IRS, provide the following documents:

- A copy of the IRS's approval of an extension beyond the automatic six-month extension if the individual requested an additional extension of the filing time for tax year 2022; and
- A copy of IRS Form W-2 for each source of employment income received for tax year 2022 and, if self-employed, a typed and signed statement certifying the amount of the Individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2022;
- Verification of Non-filing Letter (confirmation that the tax return has not yet been filed) from the IRS or other relevant tax authority dated on or after October 1, 2023;
- If self-employed, a typed and signed statement certifying the amount of the Individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2022.

The student (and, if married, the student's spouse) filed an **Amended IRS Income Tax**

**Return**. One or both parents filed an **Amended IRS Income Tax Return**.

If the student, spouse, or parent(s) filed an amended IRS Income Tax Return for the tax year of 2022, provide the following documents:

- A copy of a 2022 IRS Tax Return Transcript; and
- A signed copy of the 2022 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS.

The student (and, if married, the student's spouse) were **Victims of Tax Administration Identity Theft**. One or both parents were **Victims of Tax Administration Identity Theft**.

A victim of tax administration identity theft who is not able to obtain a 2022 IRS Tax Return Transcript or use the IRS Data Retrieval Tool must contact the IRS at 1-800-908-4490. Upon authentication of the tax filer's identity, the IRS will provide, by U.S. Postal Service, a printout of the following documents:

- A Tax Return Database View (TRDBV) transcript obtained from the IRS, or any other IRS tax transcript(s) that include all of the income and tax information required to be verified; and
- A copy of the signed IRS Form 14039 "Identity Theft Affidavit" that was submitted to the IRS.

## Section 6: Certification and Signatures

Each person signing below certifies that all of the information reported is complete and correct. If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to prison, or both. The student (and, if applicable, one parent whose information was reported on the FAFSA) must sign and date below.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(Dependent Students Only)*

## Section 7: Statement of Selective Service Registration (Males Only)

- Under HB 2061, enacted by the 75th Texas State Legislature, if you are currently of the age and gender requiring registration with Selective Service, but knowingly and willfully fail to do so, you are ineligible to receive funds from the State of Texas, including grant monies.
- Almost all male U.S citizens, and male aliens living in the U.S., who are 18 through 25 years of age, are required to register with Selective Service. Some non-citizens are required to register and others are not. Non-citizens not required to register include men who are in the U.S. on student or visitor visas, and men who are part of a diplomatic or trade mission and their families. Almost all other male non-citizens are required to register, including illegal aliens, legal permanent residents, and refugees.
- If you are not registered as required, you are presently not eligible to receive state funds and should register promptly at a U.S. Post Office. A Certificate of Mailing may be obtained from the Post Office at such time that you mail your registration and may be used as proof of your application until you receive your Selective Service Registration Card.
- A false statement may be grounds for your financial aid to be suspended.  
(For information on Selective Service, visit [www.sss.gov](http://www.sss.gov))

I understand that under HB 2061, enacted by the 75th Texas Legislature, I must be registered with the Selective Service System according to the requirements of federal law in order to receive funds from the State of Texas.

I further certify that I meet the Selective Service registration requirements and the information provided on this form is true, complete, and correct to the best of my knowledge. I understand that any false statements may void my eligibility for financial aid funds, and that the information provided on this form will be used only for evaluation or eligibility for state funds.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_