# PLANNING YOUR SCHEDULE

# **ADVISOR OR COUNSELOR?**

Each Del Mar College campus provides students the opportunity to meet with both academic advisors and licensed professional counselors. If you are unsure over whether to meet with an advisor or counselor regarding your academic, personal, career, or disability issues, you may want to visit the Student Enrollment Center for directions to the appropriate office.

# **HOW MANY HOURS SHOULD I TAKE?**

According to the Texas Administrative Code, it is suggested that you do not take more credit hours than the number of weeks you are in school for that semester.

For example, in the 16-week fall and spring semesters, you should not enroll in more than 16 semester hours. In a six-week summer session, you should not enroll in more than six semester hours.

# **CREDIT HOUR GUIDELINES**

6 or less hours Part-Time 6-8 hours Half-Time

9-11 hours Three-Quarter Time

12 hours or more Full-Time

## THREE-PEAT RULE

If you repeat a course for three or more times, a higher tuition rate is charged for most credit courses, starting on your third attempt.

# **SIX-DROP RULE**

If you are a first-time student who entered college in Fall 2007 or after, you cannot drop more than six courses, including any course you have dropped at another college/university in Texas, according to Senate Bill 1231. There are exceptions to this policy if you show good cause for dropping a course(s). For further information, please contact the Registrar's Office.

# NOT SURE WHAT TO ASK YOUR ADVISOR?

Here are some ideas:

- What do you see are upcoming trends in industry?
- How should I start investigating my career options and opportunities?
- What do you wish you knew at my stage of life?
- When do you want to meet next?

# **TRANSFERRING 101**

Learn the steps needed to transfer to the workforce or a 4-year university. Visit our Transfer Information page at *delmar.edu/current-students/advising/transfer-information.html* 

## **WHAT IS CANVAS?**

Canvas is DMC's user-friendly online learning management system, or online classroom. Easily connect with instructors, share documents, submit assignments, and more in an environment personalized for individual students.

To log in, go to **delmar.edu** and click on CANVAS in the top toolbar. Enter your WebDMC credentials to log in.

Canvas	
DMC Username	
Password	
☐ Stay signed in Forgot Password?	Log In

# **DEGREE PLANNING WORKSHEET**

This is not an official degree plan and is meant solely for planning purposes. Check in regularly with your advisor; degree plans may change in later catalogs.

FIRST YEAR: DEL MAR COLLEGE	
FIRST SEMESTER	SECOND SEMESTER
Total Semester Hours:	Total Semester Hours:
SECOND YEAR: DEL MAR COLLEGE	
FIRST SEMESTER	SECOND SEMESTER
	<u> </u>
Total Semester Hours:	Total Semester Hours:
THIRD YEAR:	<del></del>
FIRST SEMESTER	SECOND SEMESTER
Total Semester Hours:	Total Semester Hours:
FOURTH YEAR:	
FIRST SEMESTER	SECOND SEMESTER

**Total Semester Hours:** 

**Total Semester Hours:**