

February 28, 2025

NOTICE OF MEETING

The **Regular Meeting** of the Board of Regents of the Del Mar College District will convene at **1:00 p.m., Tuesday, March 4, 2025**, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas.

AGENDA

CALL TO ORDER

QUORUM CALL

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

DMC VISION STATEMENT: *Del Mar College empowers our communities to achieve their dreams.*

Del Mar College is streaming live audio and video from the official Board of Regents meetings on the College's website in real-time, with the exception of portions of the meeting considered as "closed session" by statute.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3-minute time limit

- Specific Public Comments will be allowed on agenda items prior to action by the Board.
- General Public Comments may be moved on the agenda at the discretion of the Board Chair and as an accommodation to those in attendance.
- Pursuant to the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries as follows:
 1. Provide a statement of specific factual information in response to an inquiry.
 2. Recite existing policy in response to an inquiry.
 3. Propose placing the subject of the inquiry on the agenda for a subsequent meeting.

(Tex. Govt. Code Section § 551.042)

RECOGNITIONS:

- Del Mar College was awarded the Bellwether Finalist and Best in Showcase awards in the Workforce Development category at the 2025 Bellwether Community College Futures Assembly in San Antonio, TX on February 25, 2025 Dr. Leonard Rivera
(III: Cultivate, Goal 2: Optimize the Viking Student Experience)
- Selection of Students to Texas Two-Year College All-State Choir and All-State Band for Performances at Texas Music Educators Association Convention and Student Rufino Medado, Freshman Tuba Player, won the Concerto Competition
..... Dr. Jonda Halcomb
(III: Cultivate, Goal 2: Optimize the Viking Student Experience)

COLLEGE PRESIDENT’S REPORT..... Dr. Mark Escamilla

- February 18, 2025: TACC CEO Monthly Call
(I: Communicate, Goal 2: Connect Beyond the College)
- February 9-12, 2025: National Legislative Summit, Washington DC
(I: Communicate, Goal 2: Connect beyond the College)

REGENT’S REPORT:

- February 9-12, 2025: National Legislative Summit, Washington, DC
..... Ms. Carol Scott and Dr. Anantha Babbili
(I: Communicate, Goal 2: Connect beyond the College)
- February 9-12, 2025: National Legislative Summit Meetings.....Dr. Anantha Babbili
ACCT India-US Workforce Development Partnership Coalition
(I: Communicate, Goal 2: Connect beyond the College)
- February 27-28, 2025: Board of Trustees Institute, Austin
.....David Loeb and Dr. Anantha Babbili
((I: Communicate, Goal 1: Collaborate across the College)

STAFF REPORTS:

- Legislative Update Dr. Natalie Villarreal
(I: Communicate, Goal 2: Connect beyond the College)
- Property Tax Collection Assessment Mr. Raul Garcia
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

PENDING BUSINESS:

Status Report on Requested Information

CONSENT AGENDA

Notice to the Public

The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.

CONSENT MOTIONS:

(At this point the Board will vote on all motions not removed for individual consideration.)

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

- 1. Approval of Minutes:
Called Meeting, January 14, 2025
(I: Communicate, Goal 2: Connect beyond the College)
- 2. Acceptance of Investments for January 2025
(II: Elevate, Goal 2: Maximize resources entrusted to the College)
- 3. Acceptance of Financials for January 2025
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for consent agenda items

REGULAR AGENDA

- 4. Discussion and possible action related to Award of Contract for Request for Competitive Sealed Proposals, RCSP #2025-04, Del Mar College Workforce Development Center, Aransas CountyMr. John Strybos
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

- 5. Discussion and possible action related to Annexation Adopted by the City of Corpus Christi – London Towne 10Mr. John Strybos
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

- 6. Discussion and possible action related to Annexation Adopted by the City of Corpus Christi – Padma EstatesMr. John Strybos
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

- 7. Discussion and possible action on State Energy Conservation Office (SECO) Utility Cost Reduction Measures Loan.....Mr. John Strybos
(II: Elevate, Goal 2: Maximize resources entrusted to the College)

Public comments for this agenda item

- 8. Discussion and possible action regarding Board Committee Structures Ms. Carol Scott
(I: Communicate, Goal 1: Collaborate across the College)

Public comments for this agenda item

- 9. Board of Regents Annual Ethics Update Mr. Augustin Rivera, Jr.
(I: Communicate, Goal 1: Collaborate across the College)

Public comments for this agenda item.

- 10. CLOSED SESSION pursuant to:

- A. **TEX. GOV'T CODE § 551.071:** (Consultation with legal counsel), regarding pending or contemplated litigation, or a settlement offer, with possible discussion and action in open session; the seeking of legal advice from counsel, on pending legal or contemplated matters or claims, including the possible designation of litigation counsel in a pending contract matter; and, legal update, with possible discussion and action in open session.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT

PUBLIC NOTICE is given that the Board may elect to go into executive session at any time during the meeting in order to discuss matters listed on the agenda, when authorized by the revision of the Open Meetings Act, Chapter 551, of the Texas Government Code.

STAFF REPORTS

Legislative Update

Dr. Natalie Villarreal
Executive Director, Strategic and Operational Initiatives



Legislative Update

Dr. Natalie C. Villarreal

March 4th, 2025



DEL MAR COLLEGE

- 89th Texas Legislative Session
- 119th United States Congress



Property Tax Collection Assessment

Mr. Raul Garcia
Vice President and CFO



PROPERTY TAX ASSESSMENT AND COLLECTIONS

March 4, 2025

Raul Garcia, Vice President and CFO
Jackie Landrum, Assistant Comptroller & Budget Analyst



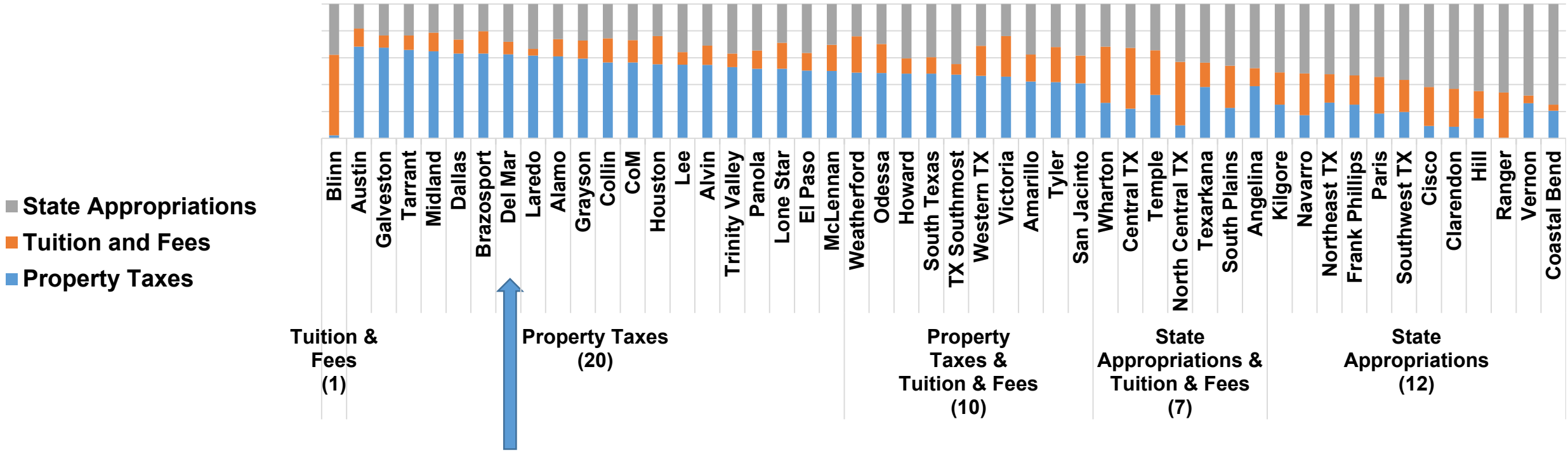
DEL MAR COLLEGE

AGENDA

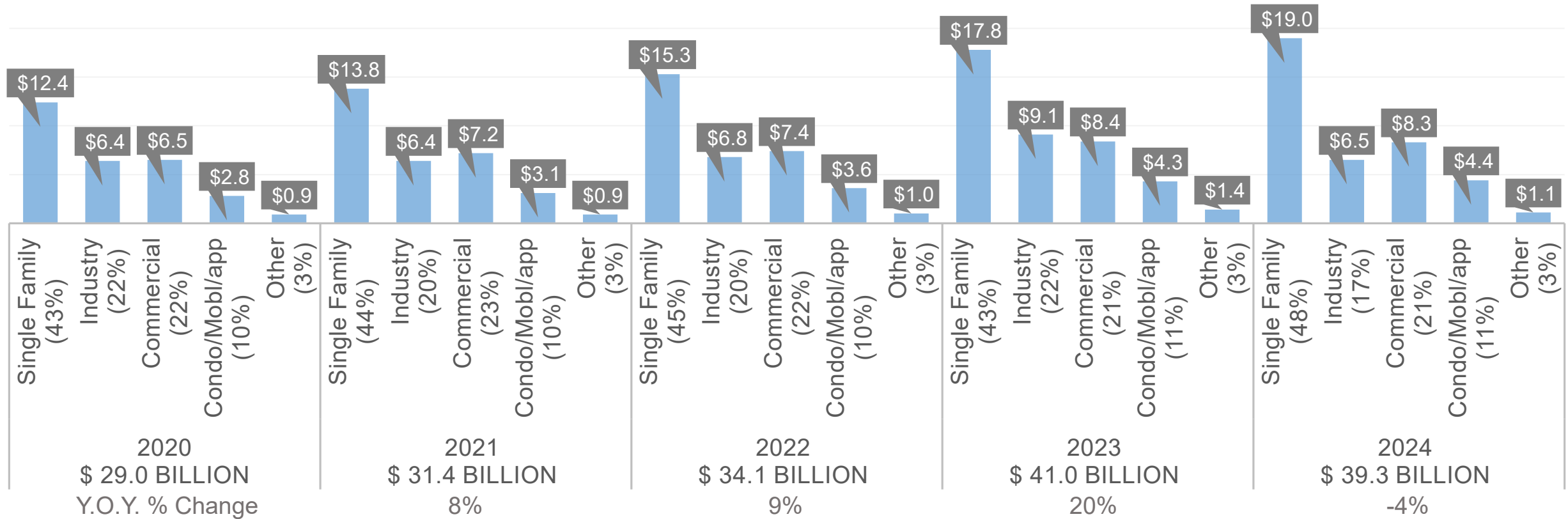
- COMMUNITY COLLEGE FUNDING STRATEGIES
- TAXABLE PROPERTY VALUATION HISTORY BY PROPERTY CLASSIFICATION
- SINGLE FAMILY HOUSING ACTIVITY (CORPUS CHRISTI METRO AREA)
- PROPERTY TAX COLLECTION HISTORY



COMMUNITY COLLEGE FUNDING STRATEGIES (Operating Funds Only)

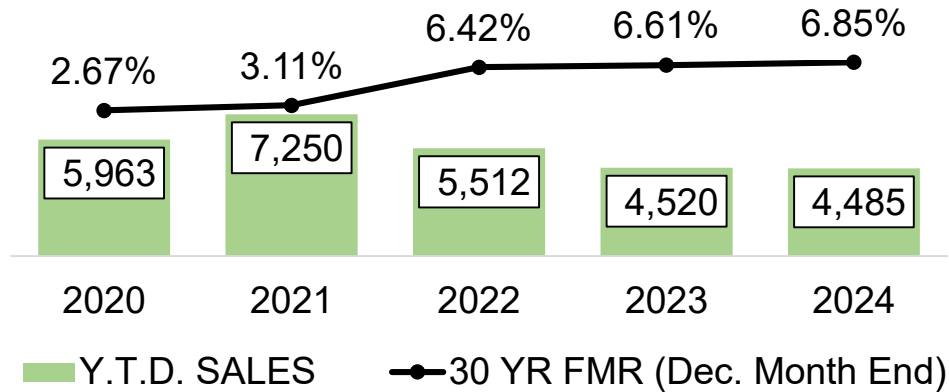


NUECES COUNTY TAXABLE PROPERTY VALUATION HISTORY BY PROPERTY CLASSIFICATION

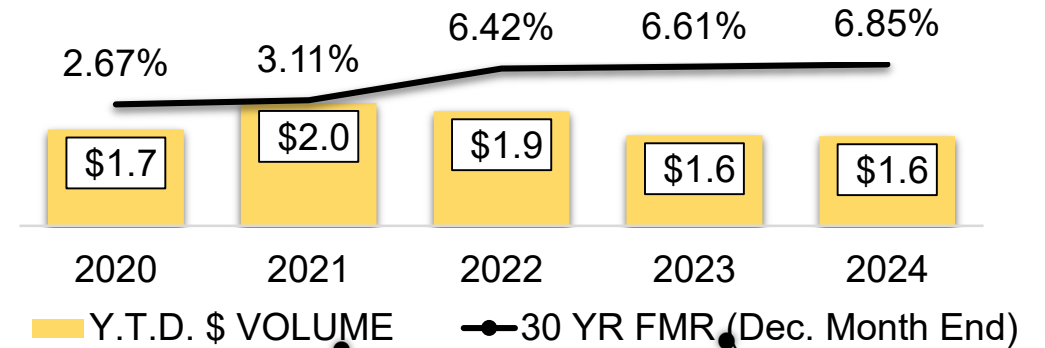


SINGLE FAMILY HOUSING ACTIVITY (CORPUS CHRISTI METRO AREA)

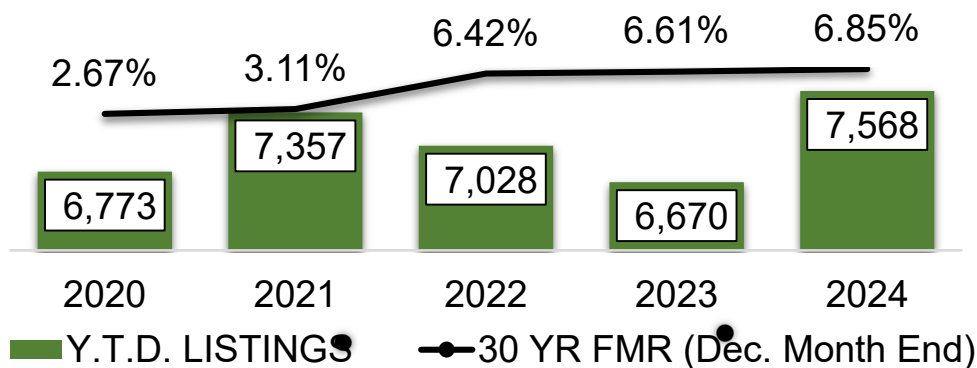
Y.T.D. Sales Transactions



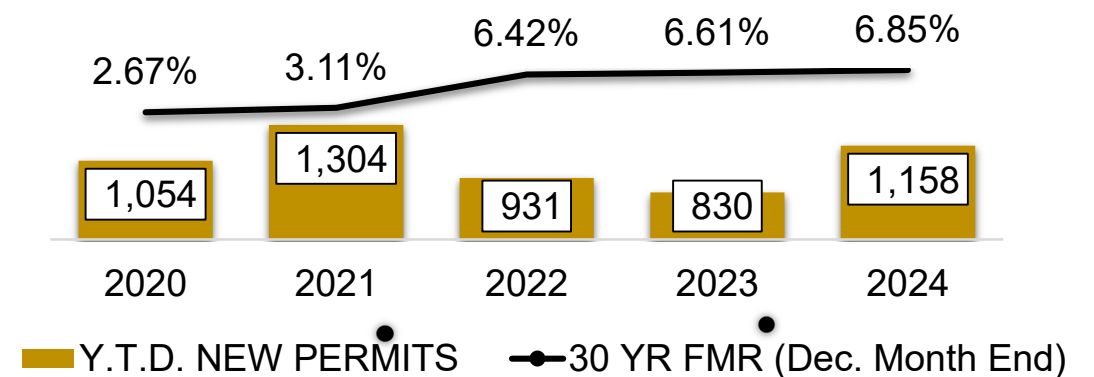
Y.T.D. Dollar Volume (In Billions)




Y.T.D. New Listings



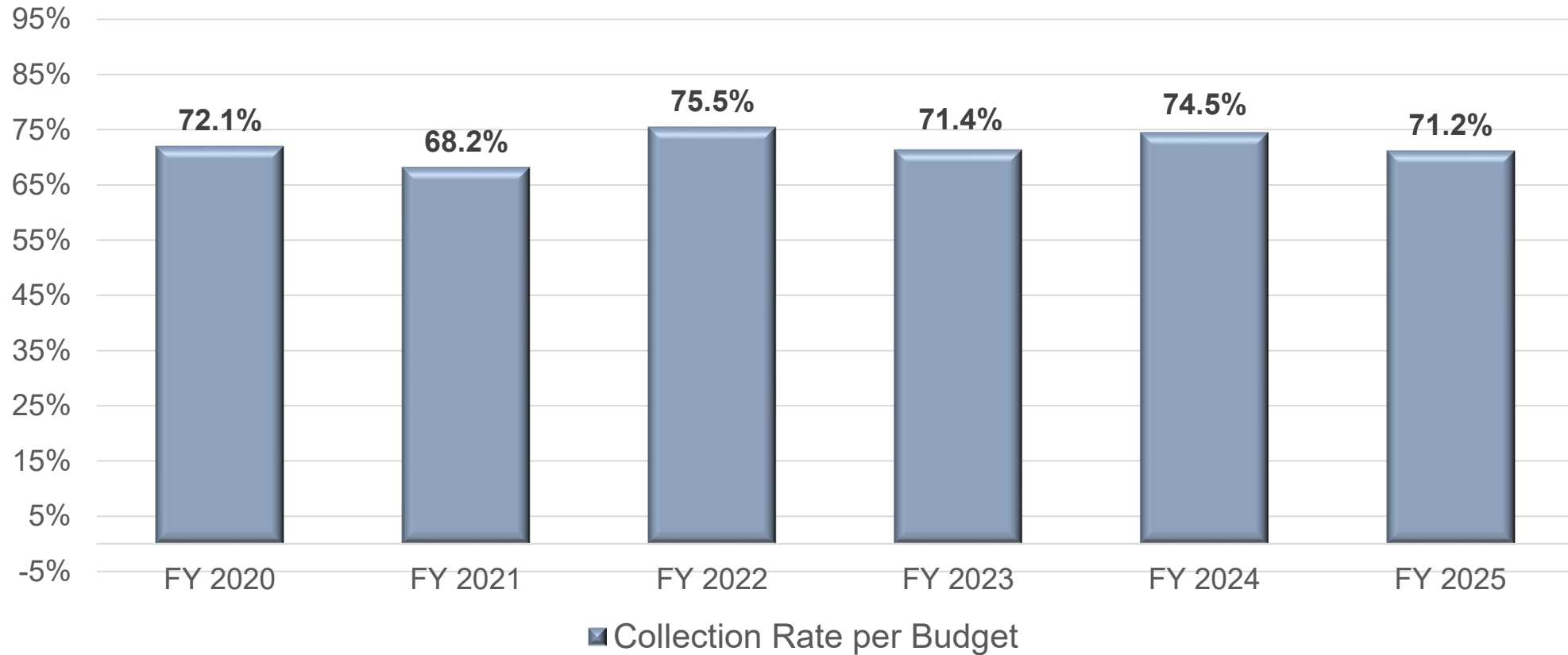
Y.T.D. New Single Family Resident Permits





PROPERTY TAX COLLECTIONS

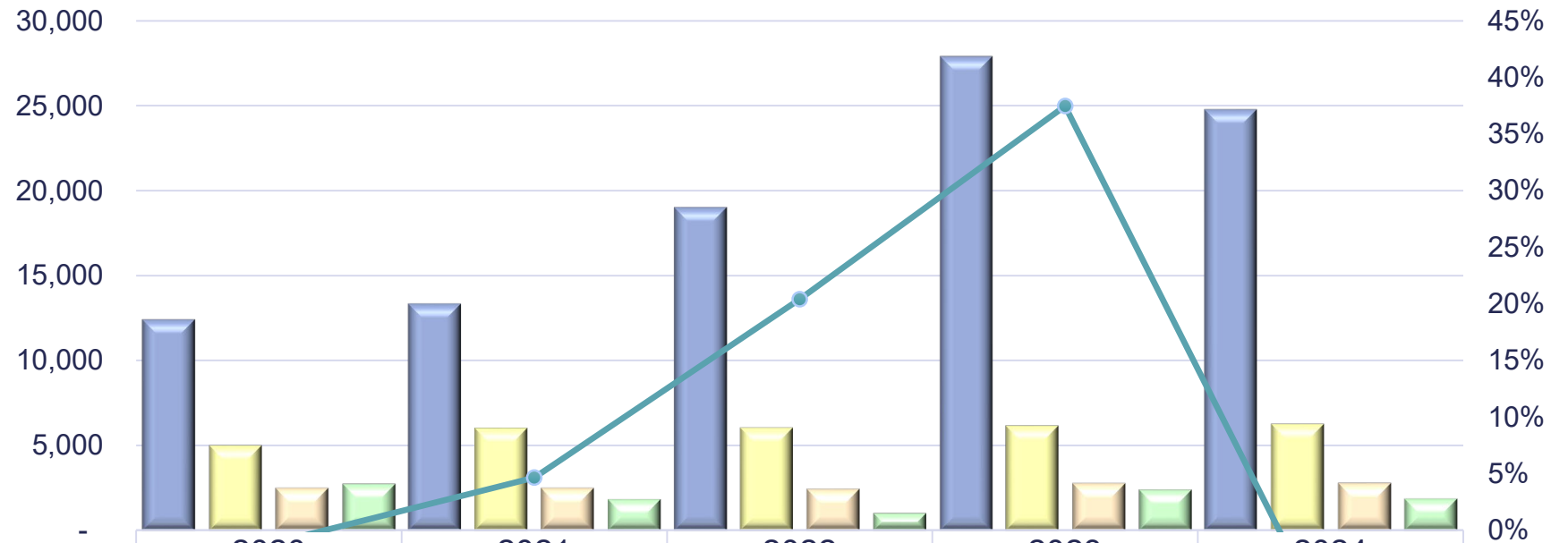
COLLECTION RATE HISTORY 5 MONTHS ENDING JANUARY 31st



TAX LEVY COLLECTIONS

	FY 2024	FY 2025
M&O Budget	\$65,068,806	\$75,055,641
Debt Service Budget	20,788,438	20,792,188
Total Annualized Budget	85,857,244	95,847,829
Current Collections	63,200,628	68,255,395
Lawsuit Settlements	772,122	-
Total for the 5 Months Ending January 31st	\$63,972,750	\$68,255,395

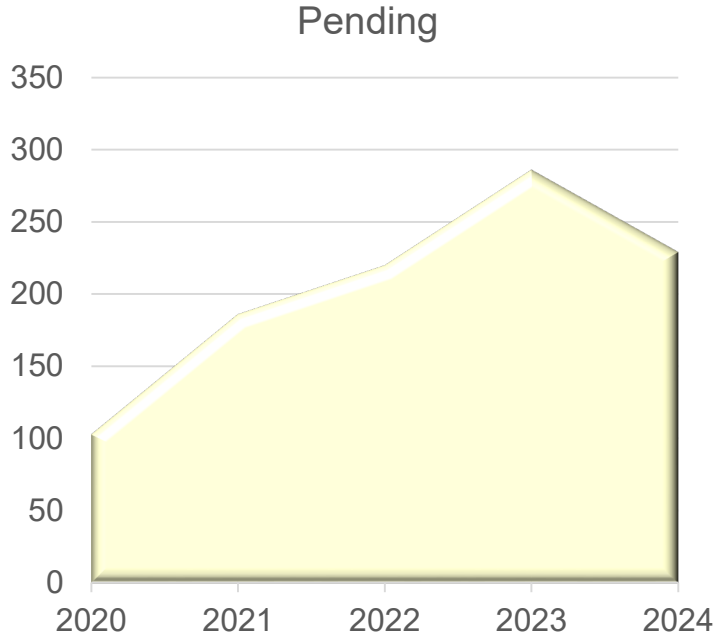
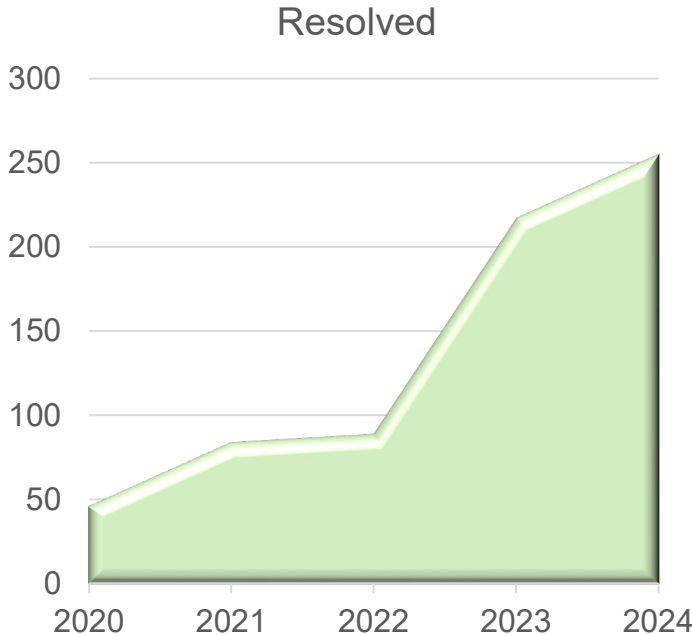
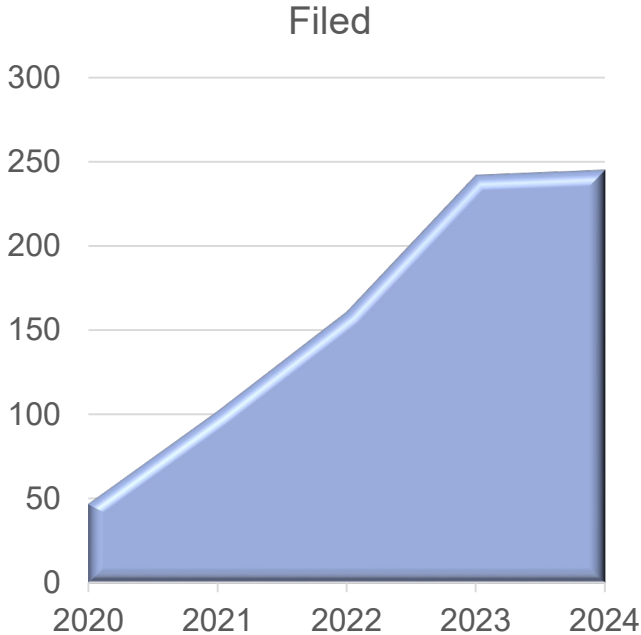
PROPERTY VALUATION APPEALS



	2020	2021	2022	2023	2024
Residential	12,406	13,342	19,003	27,873	24,751
Commercial	4,988	5,987	6,007	6,122	6,223
Business Personal Property	2,464	2,471	2,424	2,736	2,762
Industrial/Minerals	2,731	1,840	1,031	2,403	1,886
Year over Year %	-1.2%	4.7%	20.4%	37.5%	-9.0%

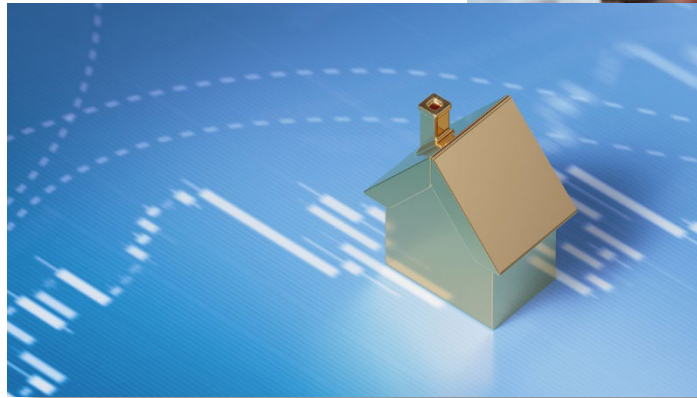
■ Residential
 ■ Commercial
 ■ Business Personal Property
 ■ Industrial/Minerals
 —●— Year over Year %

LAWSUITS FILED IN DISTRICT COURT AS OF DECEMBER 31, 2024



*** Filed lawsuits may include amended petitions for additional years and multiple properties/parcels (for example, 400 properties in one petition)

Q&A



Upcoming Items/Pending List

Item	Date	Request	Due	Status
1		Report on Tax Collections	March	March Agenda
2		Quarterly Financial Report	April	
3		Quarterly Investment Report	April	
4		Internal Audit Report to the Board	April	
5		Enrollment Update	April	
6		2024-2029 Strategic Plan	May	
7		Strategic Enrollment Management (SEM)	May	
8		Strategic Marketing Plan (SMP)	May	
9		House Bill 8 Update	May	
10		Professional Contract Review	June	
11		NCAD Board Appointment Follow-Up	September	
12		Policy Review	September	
13		Clery Act	October	
14		CEO Annual Report to the Board – Title IX/SB212	October	
15		Enrollment Report	November	
16		SACSCOC – Fifth Year Interim Report Update and Details About Site Visit	November	
17		Tax Abatement Yearly Review	December	
18		Foundation Yearly Update	December	
19		Preview of Student Charges	December	
20		Tuition and Fee Schedules for Credit and CE Programs	February	
21		SACSCOC – Site Visit Planning & Fifth-Year Interim Report Progress	June	
22		SACSCOC – Fifth-Year Interim Report Submission	September	
23		SACSCOC – Site Visit Update and Fifth-Year Interim Report Decision	December	

CONSENT AGENDA

Item 1

**MINUTES OF THE CALLED MEETING
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT**

January 14, 2025

The Called Meeting of the Board of Regents of the Del Mar College District convened at 4:00 p.m. on Tuesday, January 14, 2025, at the Center for Economic Development, 3209 S. Staples, Room 106, Corpus Christi, Texas, with the following present:

From the Board:

Ms. Carol Scott, Dr. Nicholas Adame, Mr. Carl Crull, Mr. Rudy Garza, Jr., Mr. Bill Kelly, Mr. David Loeb, and Dr. Laurie Turner.

Absent:

Ms. Libby Averyt and Dr. Anantha Babbili.

From the College:

Dr. Mark Escamilla, President and CEO; Ms. Lenora Keas, Executive Vice President and COO; Mr. Raul Garcia, Vice President and CFO; Mr. Ali Kolaoudou, Vice President and Chief Information Officer; Dr. Jonda Halcomb, Vice President and Chief Academic Officer; Ms. Tammy McDonald, Vice President of Administration and Human Resources; Dr. Patricia Benavides-Dominguez, Vice President for Student Affairs; Ms. Cheryl Sanders, Associate Vice President for Student Affairs; Mr. Augustin Rivera, Jr., General Counsel; Mr. John Strybos, Vice President and Chief Physical Facilities Officer; Mr. Matthew Busby, Vice President of Development and Donor Advising; Ms. Delia Perez, Director of CEO Office and Board Relations, and other staff and faculty.

CALL TO ORDER/QUORUM CALL

Chair Scott called the meeting to order with a quorum present. She requested a moment of silence followed by the Pledge of Allegiance and Del Mar College Vision Statement.

GENERAL PUBLIC COMMENTS – The public was given the opportunity to provide public comments (both general and specific to any agenda item).

There were no public comments.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Discussion related to the Freshman Tuition and Fees Waiver Pilot Program
(II: Elevate, - Goal 1: Increase completion for all students)

Dr. Escamilla opened the discussion, emphasizing the program's alignment with the College's vision of empowering communities and addressing challenges regarding Governor Abbott's tuition freeze mandate and the performance-based funding structure of

House Bill 8. He highlighted the high percentage of part-time students (70-75%) and the data showing improved matriculation rates for full-time students. He also thanked Mr. Garcia, Ms. Keas, Mr. Pallemo, and the staff involved in developing the proposal.

Mr. Garcia presented that the proposed plan is modeled after similar programs at Austin and Alamo Community Colleges but customized for Del Mar's student population. Ms. Keas outlined the program's goals: increased student retention and reduced time to completion, leading to higher graduation and overall enrollment rates. The discussed goals directly support House Bill 8 and the College's strategic plan. The goals of the Pilot Program include 1. To provide freshmen tuition and fees at no cost; 2. To increase retention of students for academic year; 3. To reduce the time to completion of students; 4. To increase graduation rates of students; and 5. To increase student enrollment.

Mr. Pallemo presented demographic data on Del Mar College students, showing a predominantly female, Hispanic student body with a high percentage (over 70%) under 25 years old and a significant increase in dual enrollment students (approximately 30% of the student body). He also noted that the majority of students are part-time, balancing work and education.

Ms. Keas explained the program's design. The pilot program will waive tuition and fees for a defined cohort of students (initially estimated at 541, based on the 2023-2024 academic year's first time in college students, with projections for growth), who commit to full-time enrollment (minimum 12 credit hours per semester) for three consecutive years. The program uses a "First Dollar In" model, leaving Pell Grants and other financial aid untouched for students to use towards other expenses. This raised questions about how the program will interact with existing scholarships specifically designated for tuition and fees. The Board discussed potential issues to encourage students to remain in the program, and adjusting the program as well.

Mr. Garcia presented the financial model, emphasizing that the State's performance-based funding will cover a majority of the costs if students persist and complete their degrees within two to three years. The model includes a significant contribution from the Del Mar College Foundation, leveraging existing funds and potentially seeking additional support in future years. The Board extensively discussed the assumptions and projections in the financial model, particularly concerning the cohort size, the definition of "freshman" (including dual enrollment students and those returning after an interruption), and the sustainability of the program given the uncertainties of future State funding. They also discussed the need for enhanced student support services, the potential need for additional staff, and the communication strategy to reach prospective students, especially those eligible for dual enrollment.

Discussion was held which included questions and clarifications regarding the program's criteria, eligibility, funding sources, and potential impact on existing scholarship programs. The Regents requested expressed more detailed documentation and a clearer understanding of the financial implications, including contingency plans for lower-than-expected completion rates. The meeting concluded with a commitment to revisit the

proposal with more detailed information in February, and an agreement to potentially include additional cohorts in future years.

2. CLOSED SESSION pursuant to:

- A. **TEX. GOV'T CODE § 551.071**: (Consultation with Legal Counsel), regarding pending or contemplated litigation, or a settlement offer, and seeking of legal advice from counsel, with possible discussion and action in open session.

The Board of Regents did not go into Closed Session.


ADJOURNMENT: The meeting was adjourned at 5:56 p.m.

MINUTES REVIEWED BY GC: /s/ARjr

CONSENT AGENDA

Item 2

To: Mark Escamilla, Ph.D.
President and CEO

Via: Raul Garcia, CPA, MBA, Vice President and CFO 

From: Catherine West, Ed.D., CPA, Director of Accounting/Treasury Officer

Date: February 26, 2025

Subject: Monthly Investment Activity

There were no investment purchases in the month of January, 2025.

The College has the following investments in accordance with the College's investment policy:

<u>Source</u>	<u>Amount</u>	<u>Interest</u>	<u>Yield</u>
Wells Fargo Stage Coach Sweep	\$ 5,498,381.36	\$ 25,880.84	4.26%
Logic Investment Pool	87,371,207.05	291,850.65	4.54%
		<u>\$ 317,731.49</u>	

CONSENT AGENDA

Item 3

DEL MAR COLLEGE
INCOME/EXPENSE STATEMENT
CURRENT OPERATING FUNDS
For the Five Months Ended January 2025

	FY 2025			FY 2024		
	BUDGET	ACTUALS	% Spent YTD	BUDGET	ACTUALS	% Spent YTD
REVENUES:						
<i>RG</i>						
<u>STATE FUNDING</u>						
PERFORMANCE APPROPRIATION	\$ 19,508,146	\$ 8,128,395	42%	\$ 19,508,146	\$ 8,128,394	42%
FAST APPROPRIATION	1,187,164	1,276,583	108%	1,141,504	796,034	70%
INSURANCE CONTRIBUTION	4,281,371	1,783,905	42%	4,281,371	1,783,905	42%
RETIREMENT CONTRIBUTION	1,966,711	819,463	42%	1,966,711	819,463	42%
TOTAL STATE FUNDING	\$ 26,943,392	\$ 12,008,345	45%	\$ 26,897,732	\$ 11,527,795	43%
<u>OTHER REVENUES</u>						
TUITION & FEES	\$ 22,001,700	\$ 12,044,179	55%	\$ 22,001,700	\$ 11,222,838	51%
PROPERTY TAXES	75,055,641	48,511,212	65%	65,068,806	47,105,636	72%
INVESTMENT INCOME	793,400	1,276,855	161%	793,400	825,120	104%
MISCELLANEOUS	468,744	224,266	48%	468,744	185,559	40%
TOTAL OTHER REVENUES	\$ 98,319,485	\$ 62,056,512	63%	\$ 88,332,650	\$ 59,339,154	67%
TOTAL REVENUES	\$ 125,262,877	\$ 74,064,857		\$ 115,230,382	\$ 70,866,949	
<u>EXPENDITURES:</u>						
<u>SALARIES & BENEFITS</u>						
FACULTY SALARIES	\$ 36,431,043	\$ 14,081,347	39%	\$ 33,593,394	\$ 13,055,266	39%
EXEMPT SALARIES	17,649,603	7,242,049	41%	17,113,487	6,936,511	41%
NON EXEMPT SALARIES	13,204,608	4,862,854	37%	12,821,217	4,587,175	36%
BENEFITS	21,531,283	7,720,499	36%	20,487,813	7,522,559	37%
TOTAL SALARIES & BENEFITS	\$ 88,816,537	\$ 33,906,749	38%	\$ 84,015,911	\$ 32,101,511	38%
<u>NON-SALARY</u>						
CONTRACT INSTRUCTION	\$ 158,600	\$ 66,083	42%	\$ 158,600	\$ 66,083	42%
SUPPLIES, POSTAGE, DUPL., COPIER RENTAL	3,799,761	986,030	26%	3,497,541	976,523	28%
MAINTENANCE & REPAIRS	3,873,556	696,522	18%	1,747,539	638,955	37%
EQUIPMENT	1,588,748	129,163	8%	776,699	86,949	11%
STUDENT RECRUITING AND MARKETING	1,278,906	107,185	8%	1,139,569	181,118	16%
AUDIT & LEGAL, TAX APPRAISAL, COLL. FEES	1,823,694	518,975	28%	1,633,106	532,930	33%
CONTRACT LABOR & CONSULTANTS	3,596,155	1,427,533	40%	3,064,494	1,572,526	51%
ACCREDITATION	63,336	28,328	45%	65,636	28,841	44%
SPECIAL POP. INTERPRETOR	120,000	107,151	89%	114,397	75,280	66%
COMP. SOFTWARE, HARDWARE, LICENSE & SERV.	4,430,706	1,035,618	23%	3,612,534	1,244,807	34%
TRAVEL & PROFESSIONAL DEVELOPMENT	553,513	149,161	27%	499,515	124,618	25%
ELECTION	175,000	-	0%	-	-	0%
SECURITY	1,627,304	561,280	34%	1,565,000	744,098	48%
RECRUITMENT	32,000	250	1%	32,000	1,453	5%
FOOD BEVERAGE	99,312	21,471	22%	84,811	31,268	37%
LIBRARY	259,297	50,254	19%	250,976	47,690	19%
BAD DEBT	225,000	93,750	42%	151,707	63,211	42%
MEMBERSHIP & DUES	273,459	86,680	32%	227,153	64,197	28%
MEMBERSHIP & DUES/INDIRECT ADVOCACY	130	-	0%	130	-	0%
UTILITIES & TELEPHONE	3,092,861	1,275,666	41%	3,061,600	1,275,666	42%
INSURANCE	4,535,044	1,889,602	42%	4,805,000	2,002,084	42%
BANK & COLLECTION FEES	155,300	26,203	17%	192,300	37,855	20%
CAMPUS POLICE	302,858	6,048	2%	302,858	6,048	2%
TUITION BOND TRANSFERS OUT	1,951,000	812,917	42%	1,952,500	813,542	42%
MISCELLANEOUS	551,857	106,093	19%	550,350	105,558	19%
TOTAL NON-SALARY	\$ 34,567,397	\$ 10,181,963	29%	\$ 29,486,015	\$ 10,721,300	36%
CONTINGENCY	\$ 1,878,943	-	0%	\$ 1,728,456	-	0%
TOTAL CONTINGENCY	\$ 1,878,943	\$ -	0%	\$ 1,728,456	\$ -	0%
TOTAL EXPENDITURES	\$ 125,262,877	\$ 44,088,712	35%	\$ 115,230,382	\$ 42,822,812	37%
CURRENT NET INCOME AVAILABLE FROM OPERATIONS		\$ 29,976,146			\$ 28,044,137	

**DEL MAR COLLEGE
BALANCE SHEET
CURRENT OPERATING FUNDS
As of January 31, 2025**

	<u>FY2025</u>	<u>FY2024</u>	<u>Change</u>
ASSETS: <i>RG</i>			
CASH	\$ 6,691,577	\$ 6,765,119	\$ (73,542)
INVESTMENTS	73,607,347	74,416,308	(808,961)
PREPAID EXPENSE	-	284	(284)
ACCOUNTS RECEIVABLE:			
STUDENT & OTHER RECEIVABLES	6,397,708	5,849,035	548,673
PROPERTY TAX RECEIVABLE	3,224,576	1,484,729	1,739,847
FAST APPROPRIATIONS RECEIVABLE	820,902	796,034	24,868
DEFERRED OUTFLOWS PENSION & OPEB	12,071,064	12,023,412	47,652
TOTAL ASSETS	\$ 102,813,174	\$ 101,334,921	\$ 1,478,253
LIABILITIES:			
CURRENT LIABILITIES:			
ACCOUNTS PAYABLE	\$ 3,491,892	\$ 3,416,968	\$ 74,924
ESTIMATED SICK LEAVE & VAC. PAYABLE	777,619	802,136	(24,517)
NET PENSION AND OPEB LIABILITY	1,392,616	1,401,343	(8,727)
DEFERRED TUITION	5,871,250	5,598,342	272,908
DEFERRED STATE APPROPRIATIONS	1,524,389	1,625,679	(101,290)
DEFERRED INCOME-OTHER	555,114	1,227,251	(672,137)
REVENUE BOND PAYABLE	812,917	813,542	(625)
TOTAL CURRENT LIABILITIES	14,425,797	14,885,261	(459,464)
NONCURRENT LIABILITIES:			
ESTIMATED SICK LEAVE & VAC. PAYABLE	\$ 6,998,575	\$ 7,219,221	\$ (220,646)
OTHER LIABILITIES AND DEFERRED INFLOWS OF RESOURCES:			
NET PENSION AND OPEB	76,755,835	77,218,235	(462,400)
DEFERRED INFLOWS RELATED TO PENSION & OPEB	16,381,348	16,953,720	(572,372)
TOTAL OTHER LIABILITIES AND DEFERRED INFLOWS OR RESOURCES	93,137,183	94,171,955	(1,034,772)
TOTAL NONCURRENT LIABILITIES	100,135,758	101,391,176	(1,255,418)
TOTAL LIABILITIES	\$ 114,561,555	\$ 116,276,437	\$ (1,714,882)
NET POSITION			
UNRESTRICTED FUND BALANCE FROM OPERATIONS	\$ 32,134,208	\$ 31,964,233	\$ 169,975
RISK RESERVE	8,600,000	8,600,000	-
REDUCTION RELATED TO NET PENSION & OPEB FUND BALANCE	(82,458,735)	(83,549,886)	1,091,151
CURRENT YEAR NET INCOME AVAILABLE FROM OPERATIONS	29,976,146	28,044,137	1,932,009
TOTAL NET POSITION	\$ (11,748,381)	\$ (14,941,516)	\$ 3,193,135
TOTAL LIABILITIES AND NET POSITION	\$ 102,813,174	\$ 101,334,921	\$ 1,478,253

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Disbursements for dates 01/01/2025 thru 01/31/2025

Check	Date	Payee	Amount	Description
82519	1/7/2025	Alliance Health Resources Mobi	\$ 1,024.00	Online Services
82520	1/7/2025	American Welding & Gas Inc	347.12	Instructional Supplies
82521	1/7/2025	Apollo Towing Service	237.60	Instructional Supplies
82522	1/7/2025	ATIS Elevator Inspections LLC	1,122.78	Contractors
82523	1/7/2025	Beacon Technologies	630.00	Software Desk Lic Fees
82524	1/7/2025	Big M Pest Control	2,415.00	Repairs & Maintenance
82525	1/7/2025	Boot Barn Holdings	5,323.16	Supplies - Not Cap Not INVT
82526	1/7/2025	Dell Technologies Inc	9,760.00	< 5,000 Computer Not Cap INVT
82527	1/7/2025	EAN Services LLC	350.74	Travel
82528	1/7/2025	EAN Services LLC	387.66	Travel
82529	1/7/2025	EAN Services LLC	72.73	Travel
82530	1/7/2025	EAN Services LLC	116.61	Travel
82531	1/7/2025	Ecolab Inc	93.18	Supplies - Not Cap Not INVT
82532	1/7/2025	Ewing Irrigation Products Inc	60.22	Site Supplies
82533	1/7/2025	Facility Solutions Group	7,425.00	SC NC Electrical
82534	1/7/2025	Fasclampitt Paper	411.50	Office Supplies
82535	1/7/2025	Guard Master Fire & Safety	577.24	Contract Labor
82536	1/7/2025	Gulf Coast Nut and Bolt Supply	76.93	Repairs & Maintenance
82537	1/7/2025	HEB Grocery Company	159.84	Food Supplies
82538	1/7/2025	JW Pepper & Sons Inc	2.40	Music
82539	1/7/2025	William J. Kelly	407.11	Travel
82540	1/7/2025	Koetter Fire Protection of Cor	10,303.00	Contract Labor
82541	1/7/2025	Lawrence Greenwood	224.00	Instructional Supplies
82542	1/7/2025	Liquid Networkx	6,596.54	< 5,000 Computer Not Cap INVT
82543	1/7/2025	McComb Relocation Services	13,601.00	Contractors
82544	1/7/2025	Pitney Bowes Inc	252.00	Postage
82545	1/7/2025	Texas Dpt Licensing	280.00	Repairs & Maintenance
82546	1/7/2025	United Parcel Service Inc	41.76	Repairs & Maintenance
82547	1/9/2025	American Welding & Gas Inc	189.75	Instructional Supplies
82548	1/9/2025	Aransas County Partnership ECD	5,000.00	Production,Publications & Prom
82549	1/9/2025	Aspire Cyber LLC	3,800.00	Consultants
82550	1/9/2025	Astound Business Solutions	3,100.00	Internet
82551	1/9/2025	Beasley Tire Service	44.50	Repairs & Maintenance
82552	1/9/2025	Big M Pest Control	135.00	Repairs & Maintenance
82553	1/9/2025	Corpus Christi Builders	1,464.00	Building Structure
82554	1/9/2025	Deere & Company	41,049.69	> 5,000 Equipment Capitalized
82555	1/9/2025	Flinn Scientific, Inc	1,391.88	Supplies - Not Cap Not INVT
82556	1/9/2025	Genuine Aircraft Hardware Co	693.83	Instructional Supplies
82557	1/9/2025	HEB Grocery Company	814.39	Instructional Supplies
82558	1/9/2025	Instituto de Cultura Hispanica	1,500.00	Production,Publications & Prom
82559	1/9/2025	Instructure Inc	8,484.60	Transcript Fee
82560	1/9/2025	JimSon Inc	960.83	Repairs & Maintenance
82561	1/9/2025	Loftin Equipment Co	5,800.48	SC NC HVAC
82562	1/9/2025	Outreach Systems	6,500.00	Software Desk Lic Fees
82563	1/9/2025	Proforma Total Print Source	499.00	Funds Held for Others
82564	1/9/2025	Sam's Club	1,687.37	Food Supplies
82565	1/9/2025	Screening One Inc	399.30	Online Services
82566	1/9/2025	South Texas Grease Retrieval	4,745.00	Environmental Compliance
82567	1/9/2025	TASB Risk Management Fund	5,124.35	Workman's Comp
82568	1/9/2025	Texas Association of	250.00	Memberships & Dues
82569	1/9/2025	Thomson Reuters- West	3,346.81	Memberships & Dues
82570	1/10/2025	Annuity Investment	25.00	A/P - TSA

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Disbursements for dates 01/01/2025 thru 01/31/2025

Check	Date	Payee	Amount	Description
82571	1/10/2025		307.43	A/R - Students
82572	1/10/2025		307.43	A/R - Students
82573	1/10/2025	Fiduciary Trust Company of New	20.00	A/P - TSA
82574	1/10/2025	Financial Management Services	150.38	A/P - IRS Levy
82575	1/10/2025		1,077.36	A/R - Students
82576	1/14/2025	American Welding & Gas Inc	1,048.63	Instructional Supplies
82577	1/14/2025	Automotive Service Association	50.00	Memberships & Dues
82578	1/14/2025	Big Brothers Big Sisters of So	1,250.00	Production,Publications & Prom
82579	1/14/2025	Boot Barn Holdings	161.98	Supplies - Not Cap Not INVT
82580	1/14/2025	BSN Sports LLC	253.58	Production,Publications & Prom
82581	1/14/2025	City of Corpus Christi	225.00	Site License or Renewal Fees
82582	1/14/2025	Department of Information	608.15	Telephone
82583	1/14/2025	Facility Solutions Group	2,360.00	SC NC Electrical
82584	1/14/2025	Gulf Coast Mailing Services LL	403.20	Postage
82585	1/14/2025	HEB Grocery Company	76.77	Food Supplies
82586	1/14/2025	Home Depot	167.83	Building Structure
82587	1/14/2025	Hose of South Texas	107.94	Instructional Supplies
82588	1/14/2025	Konica Minolta	7,007.85	Copier Rental
82589	1/14/2025	Lawrence Greenwood	236.00	Instructional Supplies
82590	1/14/2025	Kevin C. McDermott	600.00	Contract Labor
82591	1/14/2025	Mission Restaurant Supply	4,879.13	Supplies - Not Cap Not INVT
82592	1/14/2025	Norcostco	1,450.00	Supplies - Not Cap Not INVT
82593	1/14/2025	Office Systems 2000 Inc	1,155.00	Repairs & Maintenance
82594	1/14/2025	Pass the OT	1,840.00	Electronic Testing RResources
82595	1/14/2025	Patterson Dental Company	1,323.94	Instructional Supplies
82596	1/14/2025	Pittsburg Paints	1,703.95	Building Structure
82597	1/14/2025	Proforma Total Print Source	55.28	Instructional Supplies
82598	1/14/2025	Quality Hardwood Floors, Inc	3,520.00	SC NC Building Structure
82599	1/14/2025	RDA ProMart	1,326.07	Instructional Supplies
82600	1/14/2025	King Ranch	3,440.82	Site Supplies
82601	1/14/2025	Scantron Corporation	241.63	Instructional Supplies
82602	1/14/2025	South Texas Colonia Initiative	2,370.00	Contract Labor
82603	1/14/2025	Spectrum	16,753.39	Internet
82604	1/14/2025	Stewart Dean Bearing Inc	167.62	HVAC
82605	1/14/2025	Summit Fire & Security LLC	6,047.50	Contract Labor
82606	1/14/2025	Texas Department of State Heal	236.00	Supplies - Not Cap Not INVT
82607	1/14/2025	UniFirst	1,073.71	Uniforms
82608	1/14/2025	US Foods Inc	1,111.97	Food Supplies
82609	1/14/2025	US Omni & TSACG Compliance Ser	750.00	Consultants
82610	1/14/2025	VWR International	7,184.52	Supplies - Not Cap Not INVT
82611	1/14/2025	West Oso ISD Education Foundat	5,000.00	Production,Publications & Prom
82612	1/16/2025		307.43	A/R - Students
82613	1/16/2025		307.43	A/R - Students
82614	1/16/2025		280.11	A/R - Students
82615	1/23/2025	Nicholas L. Adame	105.72	Travel
82616	1/23/2025	Alameda Medical Supply	1,976.21	Instructional Supplies
82617	1/23/2025	Allied Universal Security Serv	139,239.49	Security Services
82618	1/23/2025	American Welding & Gas Inc	3.25	Instructional Supplies
82619	1/23/2025	AT & T	9,216.70	Telephone
82620	1/23/2025	Big M Pest Control	135.00	Repairs & Maintenance
82621	1/23/2025	Binswanger Glass	2,612.48	Contractors

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Check	Date	Payee	Amount	Description
82622	1/23/2025	Bio-Rad Laboratories	1,766.70	Instructional Supplies
82623	1/23/2025	BSN Sports LLC	314.93	Production,Publications & Prom
82624	1/23/2025	Columbia Advisory Group LLC	2,362.00	Consultants
82625	1/23/2025	Discount Tire	432.62	Repairs & Maintenance
82626	1/23/2025	Doctums Global LLC	1,710.00	Consultants
82627	1/23/2025	RR Donnelley	2,734.20	Supplies - Not Cap Not INVT
82628	1/23/2025	Rundown Creator, Inc.	660.00	Software Desk Lic Fees
82629	1/23/2025	Sam's Club	716.82	Food Supplies
82630	1/23/2025	Sheffield Pottery	175.56	> 5,000 Equipment Capitalized
82631	1/23/2025	Sheinberg Tool Co Inc	220.18	Instructional Supplies
82632	1/23/2025	Simucase, LLC	850.00	Electronic Testing REsources
82633	1/23/2025	South Texas Music Mart	520.00	Repairs & Maintenance
82634	1/23/2025	TACC	46,121.00	Memberships & Dues
82635	1/23/2025	TXU Energy	189,281.65	Electricity
82636	1/23/2025	UniFirst	200.29	Supplies - Not Cap Not INVT
82637	1/23/2025	United Refrigeration Inc	113.52	HVAC
82638	1/23/2025	United Rentals North America I	320.00	Instructional Supplies
82639	1/23/2025	Uretex Icr South Texas, Llc	17,480.00	Site Improvements
82640	1/24/2025	Annuity Investment	25.00	A/P - TSA
82641	1/24/2025	Fiduciary Trust Company of New	20.00	A/P - TSA
82642	1/24/2025	Financial Management Services	150.38	A/P - IRS Levy
82643	1/28/2025	Richard K. Bearden	200.00	Supplies - Not Cap Not INVT
82644	1/28/2025	Bound Tree Medical LLC	1,305.82	Instructional Supplies
82645	1/28/2025	Boxcast Inc	2,388.00	Software Desk Lic Fees
82646	1/28/2025		139.60	Funds Held for Other Additions
82647	1/28/2025	Driscoll Children's Hospital D	2,500.00	Production,Publications & Prom
82648	1/28/2025	Facility Solutions Group	1,633.90	Electrical
82649	1/28/2025	Galaxy Digital LLC	4,147.50	Software Desk Lic Fees
82650	1/28/2025	Gannett Texas/New Mexico Local	311.80	Advertising
82651	1/28/2025	GreatAmerica Financial Service	531.00	Equipment Maintenance Subscrip
82652	1/28/2025	Gulf Coast Nut and Bolt Supply	70.87	Repairs & Maintenance
82653	1/28/2025	HEB Grocery Company	84.70	Instructional Supplies
82654	1/28/2025	Home Depot	2,803.72	Repairs & Maintenance
82655	1/28/2025	Ingersoll-Rand Industrial US I	1,547.69	Repairs & Maintenance
82656	1/28/2025	Interstate Batteries of	98.73	Repairs & Maintenance
82657	1/28/2025	JW Pepper & Sons Inc	97.80	Music
82658	1/28/2025	Kelly Anderson Group	1,997.50	Online Services
82659	1/28/2025	King Ranch	5,303.12	Contractors
82660	1/28/2025	McComb Relocation Services	6,950.00	Contractors
82661	1/28/2025	McKesson Medical-Surgical Gove	666.70	Instructional Supplies
82662	1/28/2025	Patterson Dental Company	463.05	Software Desk Lic Fees
82663	1/28/2025	Proforma Total Print Source	1,210.00	Production,Publications & Prom
82664	1/28/2025	Promo Universal LLC	1,750.00	Production,Publications & Prom
82665	1/28/2025	Ronair Inc	2,100.00	SC NC HVAC
82666	1/28/2025	Screening One Inc	363.00	Online Services
82667	1/28/2025	Simucase, LLC	1,600.00	Electronic Testing REsources
82668	1/28/2025	Southwest Binding & Laminating	555.12	Supplies - Not Cap Not INVT
82669	1/28/2025	Stewart Dean Bearing Inc	86.71	HVAC
82670	1/28/2025	U.S. Bank Voyager Fleet System	6,211.42	Fuel/Oil
82671	1/28/2025	UniFirst	471.45	Supplies - Not Cap Not INVT
82672	1/28/2025	VWR International	986.25	Instructional Supplies

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Check	Date	Payee	Amount	Description
82673	1/30/2025	American Welding & Gas Inc	2,408.09	Repairs & Maintenance
82674	1/30/2025	Astound Business Solutions	3,115.00	Internet
82675	1/30/2025	AT & T	2,641.58	Telephone
82676	1/30/2025	AT & T	500.84	Internet
82677	1/30/2025	AT & T	97.00	Telephone
82678	1/30/2025	AT & T	2,097.81	Telephone
82679	1/30/2025	AT & T	39.24	Internet
82680	1/30/2025		659.00	Federal
82681	1/30/2025	Big M Pest Control	3,980.00	Repairs & Maintenance
82682	1/30/2025	Bound Tree Medical LLC	523.68	Instructional Supplies
82683	1/30/2025		500.00	Non Faculty Stipend
82684	1/30/2025	Coastal A D S Inc	182.40	Building Structure
82685	1/30/2025	Global Industrial	411.39	Instructional Supplies
82686	1/30/2025	Gobi Library Solutions from EB	33.29	Library Continuation
82687	1/30/2025	Gravity Leadership & Managemen	5,400.00	Professional Development
82688	1/30/2025	Grunwald Printing Co Inc	1,996.00	Production,Publications & Prom
82689	1/30/2025	HEB Grocery Company	317.50	Food Supplies
82690	1/30/2025	Home Depot	1,940.58	Instructional Supplies
82691	1/30/2025	Instructure Inc	4,712.65	Transcript Fee
82692	1/30/2025	Kinetic Software Inc	1,133.00	Maint Agree-Software
82693	1/30/2025	Liquid Networx	7,759.75	Software & Service Subscriptio
82694	1/30/2025	McKesson Medical-Surgical Gove	873.72	Instructional Supplies
82695	1/30/2025	Merry X-Ray Corporation	98,480.56	> 5,000 Equipment Capitalized
82696	1/30/2025	Sam's Club	336.12	Funds Held for Others
82697	1/30/2025	Stewart Dean Bearing Inc	142.66	HVAC
82698	1/30/2025	T-Mobile USA Inc	2,609.07	Telephone
82699	1/30/2025	Verizon Wireless	100.70	Telephone
82700	1/30/2025		400.00	Participant Support Costs
82701	1/31/2025	Annuity Investment	1,057.41	A/P - ORP
82702	1/31/2025	Annuity Investment	150.00	A/P - TSA
82703	1/31/2025	Ascensus Trust Co	3,119.14	A/P - ORP
82704	1/31/2025	Ascensus Trust Co	700.00	A/P - TSA
82705	1/31/2025	Fiduciary Trust Company of New	2,967.78	A/P - ORP
82706	1/31/2025	National Life Insurance Compan	7,735.45	A/P - ORP
82707	1/31/2025	National Life Insurance Compan	154.51	A/P - ORP
82708	1/31/2025	National Life Insurance Compan	1,077.51	A/P - ORP
82709	1/31/2025	National Life Insurance Compan	4,534.00	A/P - TSA
82710	1/31/2025	Putnam Investments (TSA)	750.00	A/P - TSA
82711	1/31/2025	Texas Real Estate Commission	650.00	Instructional Supplies
82712	1/31/2025	Yvonne V. Valdez Trustee	350.00	A/P - Bankruptcy
E0038512	1/7/2025	Jonda L. Halcomb	891.34	Travel
E0038513	1/7/2025	Erinn C. McComb	663.30	Travel
E0038514	1/7/2025	Amazon.Com LLC	6,426.98	Repairs & Maintenance
E0038515	1/7/2025	Amigos Library Services	2,251.00	Postage
E0038516	1/7/2025	Anderson Marketing Group	120.00	Advertising
E0038517	1/7/2025	Apple Computer Inc	2,735.00	< 5,000 Computer Not Cap INVT
E0038518	1/7/2025	Assessment Technologies	221,215.00	Electronic Testing REsources
E0038519	1/7/2025	Bird's Rubber Stamps	201.50	Office Supplies
E0038520	1/7/2025	Bugpro Inc	570.00	Repairs & Maintenance
E0038521	1/7/2025	CC Lawn Pros, LLC	3,425.00	Contractors
E0038522	1/7/2025	Clampitt Paper Co of San Anton	816.94	Supplies - Not Cap Not INVT

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Check	Date	Payee	Amount	Description
E0038523	1/7/2025	Ferguson Enterprises Inc	177.07	Plumbing
E0038524	1/7/2025	Gateway Printing & Office Supp	3,979.40	Instructional Supplies
E0038525	1/7/2025	Grainger Inc	5,687.12	HVAC
E0038526	1/7/2025	Johnstone Supply	1,218.72	HVAC
E0038527	1/7/2025	Labatt Food Service LLC	5,458.99	Food Supplies
E0038528	1/7/2025	Winston Water Cooler of Corpus	1,467.59	Plumbing
E0038529	1/9/2025	Ernesto J. Constante, Jr.	140.00	Contract Labor
E0038530	1/9/2025	Nina M. Fischer	111.89	Travel
E0038531	1/9/2025	Samuel Garcia	762.46	Travel
E0038532	1/9/2025	Celia Garza	661.96	Travel
E0038533	1/9/2025	Timothy P. Giuliani	7,502.00	Commencement Expense
E0038534	1/9/2025	Robert P. Montez	257.00	Travel
E0038535	1/9/2025	Sushil C. Pallemo	390.51	Travel
E0038536	1/9/2025	Fidencio G. Palomo	422.10	Travel
E0038537	1/9/2025	Victoria L. Pannone	140.70	Travel
E0038538	1/9/2025	Misty D. Parker	230.48	Travel
E0038539	1/9/2025		350.00	Participant Support Costs
E0038540	1/9/2025	Michael A. Quintana	1,575.00	Consultants
E0038541	1/9/2025		340.00	Participant Support Costs
E0038542	1/9/2025	Sydney L. Saumby	358.12	Travel
E0038543	1/9/2025	Kathleen M. Westergren	73.70	Travel
E0038544	1/9/2025	ABM Industry Groups LLC	117,464.25	Contractors
E0038545	1/9/2025	Amazon.Com LLC	1,624.80	Supplies - Not Cap Not INVT
E0038546	1/9/2025	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E0038547	1/9/2025	City of Corpus Christi	34,799.60	Water
E0038548	1/9/2025	Colonial Security Life Ins	22.78	A/P - Optional Life
E0038549	1/9/2025	Concentra Medical Center	282.00	Employee Med Exam
E0038550	1/9/2025	Corpus Christi Athletic Club	257.60	Corpus Christi Athletic Club
E0038551	1/9/2025	Corpus Christi Freightliner	2,647.80	Repairs & Maintenance
E0038552	1/9/2025	Del Mar College Foundation	135.00	Foundation Contributions
E0038553	1/9/2025	Ebsco Subscription Services	140.61	Library - Periodicals
E0038554	1/9/2025	Felix Diesel Service Inc	8,552.54	Repairs & Maintenance
E0038555	1/9/2025	Gateway Printing & Office Supp	1,857.61	Office Supplies
E0038556	1/9/2025	Grainger Inc	245.52	Supplies - Not Cap Not INVT
E0038557	1/9/2025	Grimco, Inc	79.50	Supplies - Not Cap Not INVT
E0038558	1/9/2025	GT Distributors	5,304.99	Instructional Supplies
E0038559	1/9/2025	Henry Schein Inc	524.49	Repairs & Maintenance
E0038560	1/9/2025	LK Jordan & Associates	15,453.07	Contract Labor
E0038561	1/9/2025	Mettlife	275.00	A/P - TSA
E0038562	1/9/2025	Providence Tax Finance Managem	1,218.75	Consultants
E0038563	1/9/2025	Reliastar Life Insurance Co	75.00	A/P - TSA
E0038564	1/9/2025	Republic Services Inc	7,218.89	Disposal Trash
E0038565	1/9/2025	San Antonio Area Plumbers & Pi	24,992.00	Consultants
E0038566	1/9/2025	Shi Government Solutions	319.35	Software Desk Lic Fees
E0038567	1/9/2025	Texas Higher Education Coordin	68,387.49	Funds Held for Other Additions
E0038568	1/9/2025	Weaver	12,854.51	Audit Fees
E0038569	1/9/2025	You Name It Specialties Inc	953.62	Production,Publications & Prom
E0038570	1/14/2025	Stephanie B. Ding	21.98	Food & Beverage
E0038571	1/14/2025	Michelle M. Hernandez	12.96	Food & Beverage
E0038572	1/14/2025	Mendy L. Meurer	139.37	Food & Beverage
E0038573	1/14/2025	Diana I. Robison	60.97	Travel

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Check	Date	Payee	Amount	Description
E0038574	1/14/2025	B & H Photo Video Pro Audio	1,210.19	< 5,000 Computer Not Cap INVT
E0038575	1/14/2025	Bugpro Inc	570.00	Repairs & Maintenance
E0038576	1/14/2025	CC Lawn Pros, LLC	7,450.00	Contractors
E0038577	1/14/2025	Cintas Corporation	1,491.92	Contractors
E0038578	1/14/2025	Columbia Electric Supply	888.02	Electrical
E0038579	1/14/2025	Ellucian Company LLC	1,249.25	Consultants
E0038580	1/14/2025	Ferguson Enterprises Inc	1,114.87	Instructional Supplies
E0038581	1/14/2025	Fisher Scientific Company LLC	7,225.03	Instructional Supplies
E0038582	1/14/2025	Garda CL Southwest Inc	1,827.65	Security Services
E0038583	1/14/2025	Gateway Printing & Office Supp	173.64	Supplies - Not Cap Not INVT
E0038584	1/14/2025	Healthstream, Inc	1,878.00	Electronic Testing REsources
E0038585	1/14/2025	LK Jordan & Associates	3,483.90	Contract Labor
E0038586	1/14/2025	Meeder Public Funds, Inc.	2,166.00	Consultants
E0038587	1/14/2025	O'Reilly Auto Parts	1,553.04	P & S - Other
E0038588	1/14/2025	Pepsi Cola Corpus Christi	1,312.03	Food Supplies
E0038589	1/14/2025	Safeguard System Inc	444.41	Repairs & Maintenance
E0038590	1/14/2025	Sally Beauty Supply	141.68	Instructional Supplies
E0038591	1/14/2025	San Antonio Area Plumbers & Pi	38,789.12	Instructional Supplies
E0038592	1/14/2025	Texas Book Company	31,448.85	A/P-Viking Inclusive Access
E0038593	1/14/2025	TK Elevator Corporation	25,329.43	Repairs & Maintenance
E0038594	1/14/2025	Touchnet Information System	1,163.45	Student Ref Exp
E0038595	1/14/2025	Uline	1,728.50	Supplies - Not Cap Not INVT
E0038596	1/23/2025	Patricia S. Benavides-Domingue	211.05	Travel
E0038597	1/23/2025	Mark S. Escamilla	292.12	Travel
E0038598	1/23/2025	Misty D. Parker	144.05	Travel
E0038599	1/23/2025	Gary D. Rivera	533.99	Travel
E0038600	1/23/2025	Brittany N. Schicker	439.12	Travel
E0038601	1/23/2025	A-Auto Tech	140.22	Repairs & Maintenance
E0038602	1/23/2025	Americo Fin & Annuity Ins Co	25.00	A/P - TSA
E0038603	1/23/2025	Apple Computer Inc	3,488.00	< 5,000 Computer Not Cap INVT
E0038604	1/23/2025	B & H Photo Video Pro Audio	1,183.41	Supplies - Not Cap Not INVT
E0038605	1/23/2025	CDWG LLC	8,718.60	Supplies - Not Cap Not INVT
E0038606	1/23/2025	Cintas Corporation	519.16	Contractors
E0038607	1/23/2025	City of Corpus Christi	31,166.43	Water
E0038608	1/23/2025	Colonial Security Life Ins	22.78	A/P - Optional Life
E0038609	1/23/2025	Columbia Electric Supply	319.14	Electrical
E0038610	1/23/2025	Corpus Christi Athletic Club	257.60	Corpus Christi Athletic Club
E0038611	1/23/2025	Deaf and Hard of Hearing Cente	735.00	Special POP Interpreter
E0038612	1/23/2025	Del Mar College Foundation	135.00	Foundation Contributions
E0038613	1/23/2025	Ferguson Enterprises Inc	21.57	Plumbing
E0038614	1/23/2025	Henry Schein Inc	42.28	Instructional Supplies
E0038615	1/23/2025	Landauer Inc	1,094.00	Instructional Supplies
E0038616	1/23/2025	Metlife	275.00	A/P - TSA
E0038617	1/23/2025	Pepsi Cola Corpus Christi	989.29	Food Supplies
E0038618	1/23/2025	Pinnacle Medical Management	76.00	Participant Support Costs
E0038619	1/23/2025	Reliastar Life Insurance Co	75.00	A/P - TSA
E0038620	1/23/2025	Schneider Electric	530.00	HVAC
E0038621	1/23/2025	Texas Book Company	2,380.95	Participant Support Costs
E0038622	1/23/2025	Texas Wilson Office Furniture	2,333.63	< 5,000 Furn and Fix Not Cap
E0038623	1/23/2025	Winston Water Cooler of Corpus	863.32	Plumbing
E0038624	1/28/2025	Sarah L. Contreras	1,335.00	Funds Held for Others

**Del Mar College
Financial Record System
Bank 41 Colleague**

Disbursements for dates 01/01/2025 thru 01/31/2025

Check	Date	Payee	Amount	Description
E0038625	1/28/2025	Joshua T. Gentry	587.59	Travel
E0038626	1/28/2025	Patricia A. Gonzalez	225.12	Travel
E0038627	1/28/2025	Gary G. McKinny	98.49	Travel
E0038628	1/28/2025	Advanced Safety Consulting LLC	5,800.00	Contract Labor
E0038629	1/28/2025	Baxter Healthcare Corporation	150.00	Software Desk Lic Fees
E0038630	1/28/2025	CDWG LLC	771.89	Supplies - Not Cap Not INVT
E0038631	1/28/2025	City of Corpus Christi	24,785.04	Water
E0038632	1/28/2025	Culligan Water Conditioning	444.85	Instructional Supplies
E0038633	1/28/2025	Deaf and Hard of Hearing Cente	11,210.00	Special POP Interpreter
E0038634	1/28/2025	Dearborn Real Estate	522.79	Online Services
E0038635	1/28/2025	Dr. Hector P. Garcia Memorial	1,000.00	Production,Publications & Prom
E0038636	1/28/2025	Everest Water and Coffee LLC	297.50	Food Supplies
E0038637	1/28/2025	Felix Diesel Service Inc	12,819.43	Repairs & Maintenance
E0038638	1/28/2025	Fisher Scientific Company LLC	4,067.00	Instructional Supplies
E0038639	1/28/2025	Gateway Printing & Office Supp	7,520.49	Office Supply Payable
E0038640	1/28/2025	Healthstream, Inc	20.00	Electronic Testing REsources
E0038641	1/28/2025	Labatt Food Service LLC	25.40	Instructional Supplies
E0038642	1/28/2025	LK Jordan & Associates	3,533.40	Contract Labor
E0038643	1/28/2025	Municipal Emergency Services	5,930.00	Supplies - Not Cap Not INVT
E0038644	1/28/2025	Pepsi Cola Corpus Christi	770.41	Food Supplies
E0038645	1/28/2025	Safeguard System Inc	6,557.50	Repairs & Maintenance
E0038646	1/28/2025	SecureTech	5,188.50	Contract Labor
E0038647	1/28/2025	Shi Government Solutions	322.44	Software Desk Lic Fees
E0038648	1/28/2025	Texas Gulf Coast JATC	14,760.00	Consultants
E0038649	1/28/2025	Winston Water Cooler of Corpus	554.77	Plumbing
E0038650	1/28/2025	You Name It Specialties Inc	2,079.25	Production,Publications & Prom
E0038651	1/30/2025	Dan T. Anderson, Jr.	485.75	Travel
E0038652	1/30/2025	Yesenia M. Medellin	400.00	Childcare
E0038653	1/30/2025	Mendy L. Meurer	542.70	Travel
E0038654	1/30/2025	Jose F. Palomo	374.53	Travel
E0038655	1/30/2025		659.00	Federal
E0038656	1/30/2025	Misty E. Wharton	1,733.81	Funds Held for Other Additions
E0038657	1/30/2025	George W. Woods, III	1,124.42	Professional Development
E0038658	1/30/2025	ABM Industry Groups LLC	117,464.26	Contractors
E0038659	1/30/2025	Altex Electronics	58.44	Repairs & Maintenance
E0038660	1/30/2025	Amazon.Com LLC	477.01	Supplies - Not Cap Not INVT
E0038661	1/30/2025	Assessment Technologies	7,000.00	Electronic Testing REsources
E0038662	1/30/2025	CC Lawn Pros, LLC	1,950.00	Contractors
E0038663	1/30/2025	Colonial Security Life Ins	224.44	A/P - Optional Life
E0038664	1/30/2025	Corpus Christi Athletic Club	5,220.29	Corpus Christi Athletic Club
E0038665	1/30/2025	Dearborn Real Estate	59.41	Online Services
E0038666	1/30/2025	Del Mar College Foundation	4,235.00	Foundation Contributions
E0038667	1/30/2025	Everest Water and Coffee LLC	762.40	Food Supplies
E0038668	1/30/2025	Express Employment Professiona	1,430.10	Contract Labor
E0038669	1/30/2025	Felix Diesel Service Inc	561.91	Repairs & Maintenance
E0038670	1/30/2025	Garda CL Southwest Inc	18.93	Security Services
E0038671	1/30/2025	Gateway Printing & Office Supp	4,166.87	Supplies - Not Cap Not INVT
E0038672	1/30/2025	Grainger Inc	2,002.55	HVAC
E0038673	1/30/2025	Healthstream, Inc	100.00	Software Desk Lic Fees
E0038674	1/30/2025	Jefferson National Life	1,957.96	A/P - ORP
E0038675	1/30/2025	Labatt Food Service LLC	10,999.51	Food Supplies

**Del Mar College
Financial Record System
Bank 41 Colleague**

Disbursements for dates 01/01/2025 thru 01/31/2025

Check	Date	Payee	Amount	Description
E0038676	1/30/2025	LK Jordan & Associates	3,147.67	Contract Labor
E0038677	1/30/2025	Metlife	1,871.50	A/P - ORP
E0038678	1/30/2025	Reliastar Life Insurance Co	100.00	A/P - TSA
E0038679	1/30/2025	Safeguard System Inc	689.38	Repairs & Maintenance
E0038680	1/30/2025	SecureTech	1,138.50	Contract Labor
E0038681	1/30/2025	Touchnet Information System	1,499.40	Student Ref Exp
E0038682	1/30/2025	USAA Annuity Life Insurance Co	1,353.77	A/P - ORP
E0038683	1/30/2025	Victory Capital Advisers Inc	7,837.11	A/P - ORP
E0038684	1/30/2025	Young Innovations	995.25	Instructional Supplies
Total:			<u>1,933,163.85</u>	

**Del Mar College
Financial Record System
Checks Over 10,000**

Disbursements for dates 01/01/2025 thru 01/31/2025

Check	Date	Payee	Amount	Description
82540	1/7/2025	Koetter Fire Protection of Cor	10,303.00	Contract Labor
82543	1/7/2025	McComb Relocation Services	13,601.00	Contractors
82554	1/9/2025	Deere & Company	41,049.69	> 5,000 Equipment Capitalized
82603	1/14/2025	Spectrum	16,753.39	Internet
82617	1/23/2025	Allied Universal Security Serv	139,239.49	Security Services
82634	1/23/2025	TACC	46,121.00	Memberships & Dues
82635	1/23/2025	TXU Energy	189,281.65	Electricity
82639	1/23/2025	Uretek Icr South Texas, Llc	17,480.00	Site Improvements
82695	1/30/2025	Merry X-Ray Corporation	98,480.56	> 5,000 Equipment Capitalized
E0038518	1/7/2025	Assessment Technologies	221,215.00	Electronic Testing REsources
E0038544	1/9/2025	ABM Industry Groups LLC	117,464.25	Contractors
E0038547	1/9/2025	City of Corpus Christi	34,799.60	Water
E0038560	1/9/2025	LK Jordan & Associates	15,453.07	Contract Labor
E0038565	1/9/2025	San Antonio Area Plumbers & Pi	24,992.00	Consultants
E0038567	1/9/2025	Texas Higher Education Coordin	68,387.49	Funds Held for Other Additions
E0038568	1/9/2025	Weaver	12,854.51	Audit Fees
E0038591	1/14/2025	San Antonio Area Plumbers & Pi	38,789.12	Instructional Supplies
E0038592	1/14/2025	Texas Book Company	31,448.85	A/P-Viking Inclusive Access
E0038593	1/14/2025	TK Elevator Corporation	25,329.43	Repairs & Maintenance
E0038607	1/23/2025	City of Corpus Christi	31,166.43	Water
E0038631	1/28/2025	City of Corpus Christi	24,785.04	Water
E0038633	1/28/2025	Deaf and Hard of Hearing Cente	11,210.00	Special POP Interpreter
E0038637	1/28/2025	Felix Diesel Service Inc	12,819.43	Repairs & Maintenance
E0038648	1/28/2025	Texas Gulf Coast JATC	14,760.00	Consultants
E0038658	1/30/2025	ABM Industry Groups LLC	117,464.26	Contractors
E0038675	1/30/2025	Labatt Food Service LLC	10,999.51	Food Supplies
Total:			<u>1,386,247.77</u>	

REGULAR AGENDA

Item 4



Del Mar College Physical Facilities
February 13, 2025

TO: Mark Escamilla, Ph.D.
President and CEO

FROM: John Strybos, PE, CPA
Vice President and Chief Physical Facilities Officer

A handwritten signature in black ink that reads "John Strybos".

RE: Discussion and Possible Action on Award of Contract for Request for Competitive Sealed Proposals, RCSP #2025-04, Del Mar College Workforce Development Center – Aransas County

SUMMARY: Del Mar College Purchasing and Business Services Department has advertised for Del Mar College Workforce Development Center – Aransas County. This solicitation is a Competitive Sealed Proposal (CSP) or Qualifications based procurement. This project consists of renovating the interior of the existing structure to become the Del Mar College Workforce Development Center – Aransas County.

BACKGROUND: Aransas County received an Economic Development Grant to renovate a building to be a Workforce Development Center that would be operated by Del Mar College. In 2024 Aransas County requested the Grant be reassigned to Del Mar College. Del Mar College Physical Facilities Department has worked with Turner Ramirez Architects and DBR Engineering to complete the 100% Construction Documents. The project will be completed within 210 calendar days. This project will be funded by the EDA Grant funds. Administration has worked with the adjoining property owner such that the proposed Blue Wave Car Wash will not impact Workforce Development Center Operations. The renovated 16,000 Gross Square Foot Building will include thirteen classrooms.

STAFF RECOMMENDATION: Award of a contract to the recommended contractor using EDA Grant Funds.

LIST OF SUPPORTING DOCUMENTS: None.

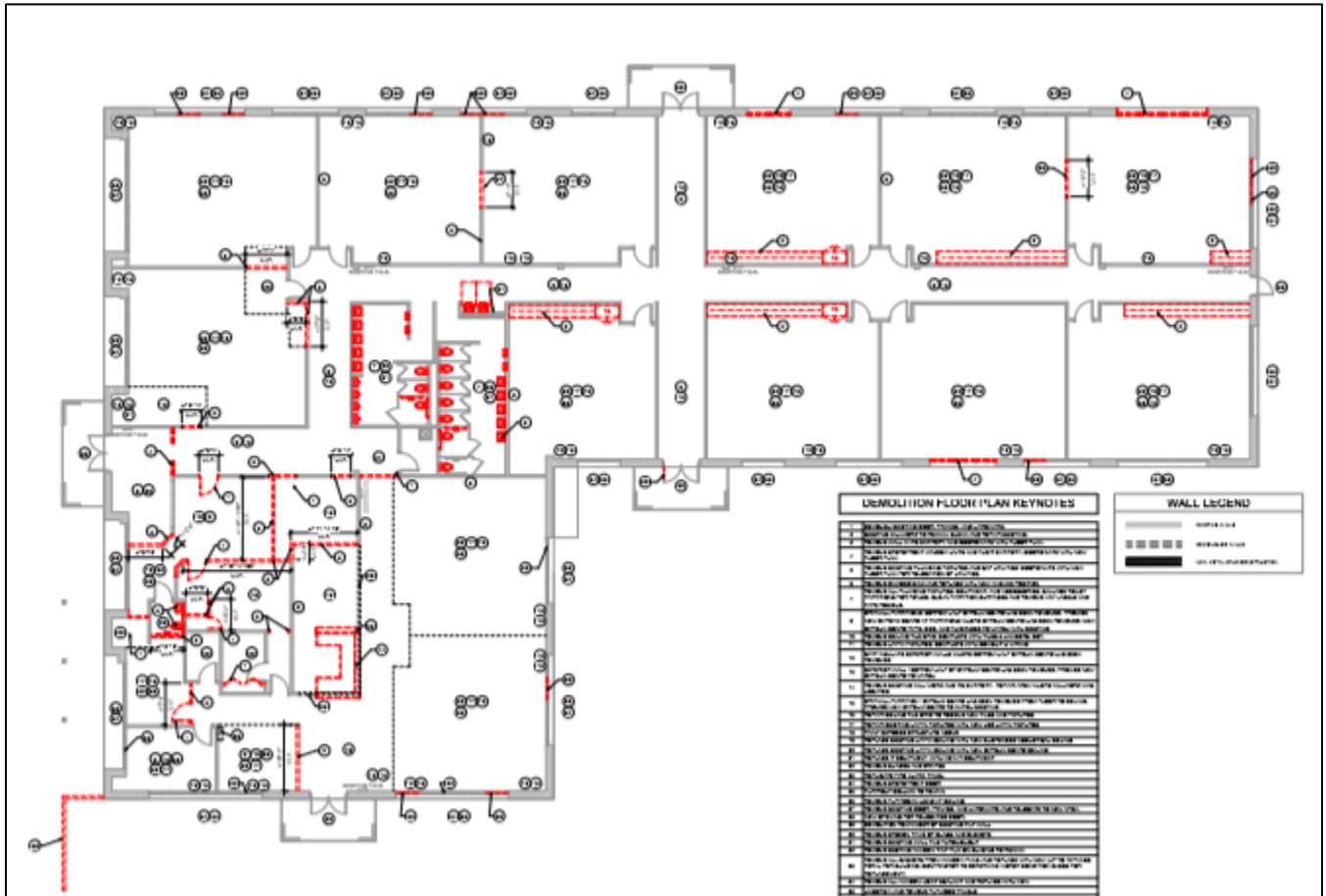


Figure 1 WSC-Aransas County Floor Plan

REGULAR AGENDA
Item 5



Del Mar College Physical Facilities
February 18, 2025

TO: Mark Escamilla, Ph.D.
President and CEO
FROM: John Strybos, PE, CPA
Vice President and Chief Physical Facilities Officer

RE: Discussion and Action on Annexation – Adopted by the City of Corpus Christi – London Towne 10

SUMMARY: In accordance with the Texas Education Code, Section 130.066, Automatic Annexation of Certain Territory, as the City of Corpus Christi annexes property, then Del Mar College may also annex the property.

BACKGROUND: On February 18, 2025, The City of Corpus Christi approved an Ordinance annexing a 63.239-acre tract of land located along the east side of CR 33 (London Pirate Road), north of FM 43 (Weber Road) and abutting the southside of the Oso Creek per owner petition; approving the related service plan; adding the annexed area to City Council District 3; and rezoning from the “FR” Farm Rural District to the “RS-4.5” Single-Family 4.5 District.

RECOMMENDATION: Annexation of the property as annexed by the City of Corpus Christi

LIST OF SUPPORTING DOCUMENTS: Exhibit A Annexation Property Map



Figure 1 Property Annexation Map

REGULAR AGENDA

Item 6

TO: Mark Escamilla, Ph.D.
President and CEO

FROM: John Strybos, PE, CPA
Vice President and Chief Physical Facilities Officer



RE: Discussion and Action on Annexation – Adopted by the City of Corpus Christi – Padma Estates

SUMMARY: In accordance with the Texas Education Code, Section 130.066, Automatic Annexation of Certain Territory, as the City of Corpus Christi annexes property, then Del Mar College may also annex the property.

BACKGROUND: On February 11, 2025, The City of Corpus Christi approved an Ordinance annexing and rezoning land owned by Anil C. and Vandana A. Patel for the Padma Estates subdivision, a 19.2-acre tract located along the north side of FM 2444, east of CR 43, and west of CR 41 (Gilead Rd) per owner petition; approving the related service plan; adding the annexed area to City Council District 5; and rezoning the 19.2 acres from the “FR” Farm Rural District to the “RS-22” Single-Family 22 District.

RECOMMENDATION: Annexation of the property as annexed by the City of Corpus Christi

LIST OF SUPPORTING DOCUMENTS: Exhibit A Annexation Property Map



Figure 1 Property Annexation Map

REGULAR AGENDA

Item 7



Del Mar College Physical Facilities
February 13, 2025

TO: Mark Escamilla, Ph.D.
President and CEO

FROM: John Strybos, PE, CPA
Vice President and Chief Physical Facilities Officer

A handwritten signature in black ink that reads "John Strybos".

RE: Discussion and Possible Action on State Energy Conservation Office (SECO) Utility Cost Reduction Measures Loan

SUMMARY: Del Mar College Physical Facilities Department contracted with Texas Energy Engineering Services Inc. (TEESI) for the preparation of a Preliminary Energy Assessment (PEA) Report and a Utility Assessment Report (UAR). These reports were prepared in accordance with SECO guidelines. Several projects were identified that meet the SECO LoanSTAR Program requirements. These projects will be funded with a State Energy Conservation Office (SECO) Utility Conservation Reduction Measure (UCRM) loan.

BACKGROUND: Del Mar College Physical Facilities Department has worked with Texas Energy Engineering Services Inc. (TEESI) for the preparation of a Utility Assessment Report (UAR). The UAR report is used by SECO as the basis to determine eligible projects for the SECO LoanSTAR Program. Texas Administrative Code Title 34, Part 1, Chapter 19, Subchapter D, Rules 19.42, 19.43, 19.44 and 19.45 govern the SECO LoanSTAR program.

STAFF RECOMMENDATION: Authorization for Administration to negotiate with SECO for the SECO LoanSTAR Loan and report to the Board the specific loan details.

LIST OF SUPPORTING DOCUMENTS: (1) Utility Assessment Report (UAR) (2) SECO Loan Terms and Conditions Summary

SECO Loan Terms and Conditions Summary

Detailed information to be provided.

REGULAR AGENDA

Item 8




DEL MAR COLLEGE

BOARD OF REGENTS

DATE: March 4, 2025

TO: Dr. Mark Escamilla, President and CEO
and Board of Regents

FROM: Carol Scott, Board Chair 

RE: Committee Membership Appointment

Per Board Bylaws, the Board Chair appoints committee members for Board Committees. The only committee of the Del Mar College Board of Regents at this time is the Audit Committee.

This agenda item pertains to discussion and possible action related to the appointment of Audit Committee members.


REGULAR AGENDA

Item 9



DEL MAR COLLEGE

OFFICE OF GENERAL COUNSEL

DATE: February 28, 2025
TO: Board of Regents
College President and CEO
FROM: Augustin Rivera, Jr. 
General Counsel
RE: Annual Board of Regents' Ethics Update and Review

SUMMARY:

DMC General Counsel will facilitate the Board of Regents' Annual Ethics Update and Review for 2025.

BACKGROUND:

Every year, the Board of Regents reaffirms its commitment to high ethical standards by conducting an Annual Ethics Update and Review during a Board Meeting.

In 2021, consistent with the Board's long-standing commitment to ethics, the Board created an Ad Hoc Committee for the purpose of reviewing the Board's Bylaws and Statement of Conduct and Ethics for possible update and revision. Regent Libby Averyt served as chair of the Ad Hoc Committee and Regents Susan Hutchinson and Laurie Turner served as committee members.

After dedicating substantial work and time to the project, the Ad Hoc Committee proposed additions and revision to the Bylaws for clarity, emphasis, and improvement, and the proposed changes were ultimately approved by the Board (after deliberation) in the Fall of 2021. The approved changes included the formalization of the Board's Annual Ethics Review and a proposed Statement of Ethical Conduct and Personal Disclosure Statement for each Regent to sign following the annual Ethics Review.

Attached are the approved forms for review and signature by each Regent following the Ethics update.

LIST OF SUPPORTING DOCUMENTS:

1. Del Mar College Board Bylaws and Statement of Conduct and Ethics
2. Statement of Ethical Conduct form (unsigned)
3. Personal Disclosure Statement (unsigned)
4. Abstention Affidavit

BYLAWS
Board of Regents
Del Mar College District

The following Bylaws of the Board of Regents of the Del Mar College District provide the operational framework within which the Board shall govern and act, as well as the aspirational and legal standards by which each Board member shall conduct themselves in the performance of their duties and in representing Del Mar College. Importantly, these Bylaws include expectations of ethical behavior that are more than what is required by law. The Board of Regents acknowledges the profound importance of leading by example and with these Bylaws, endeavors to cultivate a culture of exemplary Ethics at Del Mar College.

I. BOARD DUTIES AND RESPONSIBILITIES

- A. The Board, composed of lay members, (“Board members” or “Regents”), shall exercise the traditional and time- honored role as it has evolved and shall constitute the keystone of the governance structure. In this regard, the Board:
1. Is expected to preserve institutional independence and to defend its right to manage its own affairs through its chosen administrators and employees, free from any undue or improper influence.
 2. Shall enhance the public image of the College.
 3. Shall interpret the community to the College and interpret the College to the community.
 4. Shall nurture the College to achieve its full potential within its role and vision.
 5. Shall provide for financial resources to support adequately the institutional goals.
 6. Shall appoint the President and Chief Executive Officer (President and CEO) of the College and conduct periodic evaluations of the CEO’s performance.
 7. Shall establish and periodically review the Vision and Mission statements of the College.
 8. Shall establish the College’s strategic plan and goals consistent with the role and vision of the College.
- B. The Board possesses and exercises its authority and duties as a collective body and functions only when it is convened in a properly noticed meeting. Unless

specifically authorized by prior action of the Board, no individual member may speak, obligate, or exercise authority in the name of the Board.

- C. The Board functions within the framework of laws, court decisions, attorney general's opinions, and similar mandates and restrictions from external sources. It performs functions as specified by applicable laws and regulations.
- D. The Board formulates policies and delegates to the President and CEO of the College the function of administering policies and regulations. The Board is not involved in administrative details, but the Board's review of administrative procedures and regulations may be undertaken if necessary to the function of policy formulation. In the absence of appropriate policy, the President and CEO of the College may need to make decisions and exercise authority, but such actions are subject to subsequent review by the Board for determination as to the need for a policy statement.
- E. Board members may be removed from office according to Texas Constitution, Article V, Section 24; Local Government Code 87.011, 87.012, 87.013, 87.031; Education Code 4.35(b), Texas Education Code § 44.032, and Texas Education Code § 130.0845, as currently stated or as amended in the future.
- F. A Board member shall not be absent from more than half of the regularly scheduled board meetings that the member is eligible to attend during a calendar year, not counting an absence for which the member is excused by a majority vote of the board. Texas Education Code § 130.0845.
- G. If citizens bring a concern or complaint to an individual Board member, the Board member shall refer the citizen to the College President and CEO or designee, who shall proceed according to appropriate Board policy. This does not restrict the Board member from bringing the concern or complaint to the Board of Regents.
- H. Board members shall undergo training and onboarding as soon as practicable after taking office, including the training and onboarding required by law and the orientation provided by the College. See below Section VIII.
- I. While serving in office, Board members shall not accept employment, including self-employment, or engage in a business, charity, nonprofit organization, or professional activity that conflicts with or could reasonably be expected to impair the Board member's independence of judgment in the performance of official duties.
- J. Regarding Board members' expenditures and reimbursements, each member shall comply with applicable College policies and act responsibly and as good stewards of College funds.

- K. In accordance with Board Bylaws, College policy and other applicable standards, the Board shall perform an annual self-evaluation. The self-evaluation will incorporate criteria assessing Board operations and defining Board effectiveness. The Board will use the results of the self-evaluation to assess past performance and to establish goals for the future.

II. STATEMENT OF CONDUCT AND ETHICS

Each member of the Board will conduct themselves, at all times, in accordance with the highest ethical principles and shall strive to support the Mission and Vision Statement of the College and, to that end, shall adhere to the following standards:

- A. Attend and participate actively in Board meetings.
- B. Devote time, thought, and study to the duties of a Board member in order to render effective and informed service.
- C. Work with other Board members to establish effective Board policies, delegate authority for the administration of the College to the President and CEO of the College, and act on behalf of the Board only with the official authorization of a majority of the members of the Board.
- D. Make policy decisions only after full discussion at publicly held Board meetings.
- E. Base all decisions on the available facts and independent judgment, free from any undue or improper influence, and abide by and uphold the final majority decision of the Board.
- F. Avoid, during a pending bidding, solicitation, selection or appointment process, any communications with involved vendors, contractors, bidders or applicants outside of the Board established process. The Board Chair or other designee will provide information or answer questions from the public about the process
- G. Recognize that the College adheres to the concepts of free speech and academic freedom, encourage the free expression of opinion by all Board members, and seek systematic communications between the Board and students, faculty, staff, and the community, while refraining from communicating with students, staff, faculty and the community in any way which could be interpreted as having any authority outside the meetings of the Board. and refraining from any communications among a quorum of Board members outside of the Board meeting.
- H. Communicate to other Board members and the President and CEO of the College expressions of public reaction to Board policies and College programs.
- I. Work with other Board members and with the President and CEO in a spirit of harmony and cooperation and in a manner that creates and sustains mutual respect.

- J. Become informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by State and National Community College organizations.
- K. Support the employment of those persons best qualified to serve as College faculty and staff, insist on a regular and impartial evaluation of all faculty and staff, and respect the authority and responsibilities of College employees and external contractors to empower them to work without interference.
- L. Remember always that the first and greatest priority must be the educational welfare of the students attending the College.
- M. Avoid real or apparent conflicts of interest and refrain from engaging in any activity that could create a conflict of interest.
- N. Refrain from using the Board position for personal or partisan gain.
- O. Bring about desired changes through legal and ethical procedures, upholding and enforcing all applicable statutes, regulations, and court decisions pertaining to community colleges.
- P. Work with other Board members to establish effective policies and practices, prohibiting all forms of unlawful discrimination, including harassment, on the basis of race, color, national origin, sex, (including pregnancy, gender identity and/or expression, sexual orientation), age, disability, and/or veteran or military status.
- Q. Refrain from any attempt to influence any operational decision, including but not limited to individual admissions, personnel, or purchasing decisions except when such is a legitimate issue at a Board meeting; and no Board member shall have any communications about a grievance or complaint with any person with a pending grievance or complaint.
- R. Identify and disclose any actual or potential conflict of interest, and act for the general public good regardless of personal relationships or business interests.
- S. Refrain from suggesting or recommending subcontractors to vendors at any time.
- T. Encourage and engage in open and honest discussion in making Board decisions, respect differences of opinion, and keep an open mind until each Regent has had an opportunity to address the Board.
- U. Refrain from accepting or soliciting any gift, favor, or service that might influence or appear to influence a Regent in the performance of official duties.

- V. Maintain strict confidentiality of information (1) presented, discussed or deliberated during any Closed Board Meeting or during any Closed Board Committee Meeting; (2) proprietary to the College; or, (3) about the College not within the public domain. As fiduciaries of the College, any Regent's disclosure or misuse of this information may be considered Official Misconduct or Abuse of Office, as defined by law.
- W. Endeavor to avoid, for a period of one (1) year after leaving office, both the possibility of conflict of interest and the appearance of such conflict that would arise if the former Regent takes employment or enters into a business relationship with any vendor, contractor, company or other individual or entity, in a business relationship with the College.
- X. Conduct, with the assistance of the College's General Counsel, an Annual Ethics Update that will specifically include a review of the Board's Bylaws and Statement of Conduct and Ethics. Upon completion of the Annual Ethics Update, each Regent will prepare and file a Personal Disclosure Statement and Commitment to Ethical Conduct.
- Y. Demonstrate a personal commitment to ethical conduct by:
 - i. participating, with the assistance of the College's General Counsel, in an Annual Ethics Update with the Board that specifically includes a review of the Board's Bylaws and Statement of Conduct and Ethics.
 - ii. filing (with the DMC Office of General Counsel) a "Statement of Ethical Conduct" within 90 days of taking office and/or annually, in conjunction with the Annual Ethics Update.
 - iii. filing (with the DMC Office of General Counsel) a "Personal Disclosure Statement" listing "Sources of Occupational Income" and "Outside Positions," within 90 days of taking office and/or annually, in conjunction with the Annual Ethics Update.

III. REGENT EMAIL AND OFFICIAL COMMUNICATIONS

Members of the Board of Regents shall use Del Mar College email as their official means of communication. Members of the Board of Regents shall use their official DMC email to conduct all College business and to send and receive official communications.

Communication via the DMC employee email system is subject to the same public information, privacy, and records retention laws as other forms of communication. The Del Mar College Information Technology department will assign all Regents' official DMC email accounts and provide any necessary means to access their email accounts.

All use of official DMC email is subject to B3.23 Computer and Network Resources Use Policy and any associated administrative procedures.

Pursuant to State law and College policy, Regents are responsible for retaining all official communications related to their duties or College business, including texts, emails, social media communications, etc., regardless of whether the information is on a DMC email or device, or a personal device.

Pursuant to the records retention schedules and administrative rules issued by the Texas State Library and Archives Commission, the Board will comply with the schedules as required by State regulations. Record retention practices and time periods shall also be reviewed by the Board during the Board's Annual Ethics Update.

IV. SOCIAL MEDIA: POSTING ON PERSONAL SITES

Regents are encouraged to share DMC information and events that are a matter of public record, with the general public, including family and friends. When sharing information, Regents are encouraged to directly link to information sources as the most effective way to pass along news on personal sites.

Postings related to the College should disclose that views and opinions are the Regent's own, and not necessarily those of the College. Disclosures should be clear that the Regent is speaking for themselves and not on behalf of the College. A disclaimer, such as, "the views, opinions, conclusions and other information expressed on this social media page, are my own and not given or endorsed by Del Mar College, unless otherwise specified," may be appropriate to include in posts.

On personal sites, a Regent should identify their views are their own. If a Regent identifies their association with DMC (Regent) online, it should be clear that the views expressed are not necessarily those of the College.

The use of the Del Mar College logo, mascot, or nickname in postings may be subject to trademark law protection. The College logo or name may not be used to promote or endorse any product, cause, political party, or candidate. Regents are advised to consult with the College's General Counsel on questions for their appropriate use.

V. CONFLICTS OF INTEREST AND PROHIBITED BENEFITS

A. Regents are public servants of the College and the State of Texas and, as such, are subject to laws that govern their conduct. The following practices are strictly prohibited: Bribery, Abuse of Office, Conflict of Interest, and Incompatibility of Office. Regents shall not accept or agree to accept, or solicit any gift, favor, service or benefit that the Regent knows, or should reasonably know, is offered with the intent to influence their decisions or actions, or may appear to influence their decisions or actions. Likewise, the Regent may not solicit, accept, or agree to

accept, any gifts, services, or other benefits from having exercised the powers and responsibilities of their official positions.

1. Regents shall not accept gifts, either in-kind or of money, from a vendor.
 - a. Gifts include any items not obviously of an advertising nature. Gifts of an advertising nature are those with the name of the firm affixed which have an estimated value of \$50.00 or less. Texas Penal Code § 36.10(a)(6).
2. Regents shall not solicit an employee for favors, services or other benefits.
3. Regents shall identify and disclose any actual or potential conflict of interest in accordance with Chapter 171 of the Texas Local Government Code and any such disclosure form shall be provided to the Board at the next scheduled meeting following the filing, and posted on the College's website.
4. Regents shall avoid a conflict of interest and the appearance of such conflict with regard to former private-sector employers, clients or close business associates for a period of one year after beginning Board service, by avoiding participation in matters likely to provide a direct and substantial benefit to former employers, clients or close business associates.

VI. REGENT MISCONDUCT

The Board has a duty to address Regent Ethical Misconduct. The Board may investigate Ethical Misconduct reports and issue sanctions in accordance with the law. "Ethical Misconduct" means violating (1) B2.1.2 Statement of Ethics, (2) Conflict-of-Interest Abstention, (3) Disclosure Statements, (4) Prohibited Actions, or (5) engaging in "Official Misconduct" (defined below).

Regents may consult with the College's General Counsel for guidance on ethical questions related to College business.

Any person or Regent may file a written Ethical Misconduct report with the Board Chair or the Board First Vice-Chair, if the report regards the Board Chair. The report recipient must advise the Board that an Ethical Misconduct report was received. The recipient may request an investigation of the Ethical Misconduct report upon a majority vote of the Board. The Board may ask the investigation to be conducted by the College General Counsel. The Board may also select an independent third party, through the College General Counsel, to conduct the investigation. "Independent third party" in this section means any person appointed by the Board to conduct this investigation. The independent third party will prepare investigative findings for the Board's review.

The Board shall have the authority to sanction and/or censure a Board member who is found by the Board to have violated the Board member's duties or any other provision of these Bylaws. In order for the Board to censure a Board member, the Board member must be found, by majority vote of the Board, to have violated a specific statute or law, Board Bylaw, or Board policy defining the Board member's duties and responsibilities. Such a finding shall be made by the Board only after an investigation by the Board or the Board's designee. The investigation must include an opportunity for the Board member to respond to the specific allegation(s) that the Board member has breached a duty.

Upon such finding, the Board may sanction the Regent found to have engaged in ethical misconduct. Sanctions may include, but are not limited to, (1) removing the Regent from serving on any committee, (2) limiting travel and fee reimbursement, (3) censuring the Regent, or (4) any other sanction or action allowed by law.

“Official Misconduct” is defined as “intentional, unlawful behavior relating to official duties by an officer entrusted with the administration of justice or the execution of the law. . . [and includes] an intentional or corrupt failure, refusal, or neglect of an officer to perform a duty imposed on the officer by law.” Texas Government Code § Section 87.011(3).

VII. BOARD ELECTIONS AND APPOINTMENTS

The Board is composed of nine members who are elected for six-year terms in accordance with State law. Elections are held on the first Tuesday after the first Monday in November of even-numbered years, at which time three members are elected. The Chair and other Board officers are elected by the membership of the Board. Subject to applicable statutes, regulations, and State law, if the position of an at-large representative on the Board shall become vacant, the Board shall fill the unexpired term in accord with the guidelines below; and if the position of a district representative on the Board shall become vacant, the Board may fill the unexpired term in accord with the guidelines below or may opt to leave the position open to be filled at the next election. Board elections and appointments shall be conducted in accordance with College policy and State law.

- A. The candidate for regent must be a registered voter who shall have resided within the College District for a period of at least six months prior to filing for such office. In the case of a single-member district vacancy, the candidate must have been a resident of that district for a period of at least six months prior to filing for such office.
- B. The Board shall announce the vacancy through the news media, including minority-language. In addition, the vacancy should be announced to interested agencies and individuals.
- C. The Board shall determine the period for responding to the announcement, the time being at least two weeks.

- D. Persons interested in being appointed to the Board shall submit a resume and support documents (as determined by the Board of Regents) to the President and CEO of the College.
- E. The Board of Regents shall review the resumes and support documents and select candidates to be interviewed.
- F. The Board of Regents shall interview the selected candidates and make an appointment.
- G. All Election Documents, including Campaign Finance Reports, filed with the College by Board members will be available to the public and posted on the College's website.
- H. A person elected or appointed to serve as a Board member must remain a resident of the Del Mar College Taxing District, or in the single-member district, if applicable, throughout the term of office. A Board member who ceases to reside in the College Taxing District, or in the single-member district, if applicable, shall be deemed to have vacated their office.

VIII. BOARD MEMBER TRAINING

The Board and CEO shall provide an orientation for new Board members promptly after taking the Oath of Office to assist them in understanding the Board's function, policies, and procedures. Assistance given in the orientation of new Board members shall comply with the criteria specified in Texas State Law.

The CEO, or designee, will work with the Board to ensure Board training needs are addressed, including all training as required by state law.

The official training program established for members of the Board of Regents shall comply with all regulations and criteria under Texas Education Code § 61.084. Each member of the Board shall attend, during the member's first year of service, at least one training program under this Section.

Within 90 days of taking the oath of office, a Regent shall complete a course of training on open meetings and open records provided by the Texas Attorney General or another approved source of training about the Board's and Regents' responsibilities under Chapter 551, Government Code.

Within 90 days of taking office, a Regent shall also complete the Board Ethics training and filing requirements outlined in II(Y).

IX. OFFICERS

- A. Officers of the Board of Regents shall be a Chair, a first Vice Chair, a second Vice-Chair, Secretary, and other officers as deemed necessary.
- B. Any officer of the Board may be removed from office for cause by majority vote of the Board at a special or regular meeting of the Board.
- C. The term of office for each officer shall be two years with no limit as to the number of terms which may be served.
- D. Election of officers shall be conducted each two years at the meeting of the Board following the election of members to the Board of Regents. Election of officers shall occur immediately following the swearing in of those elected to the Board. The election shall be conducted in such manner as agreed upon by the members of the Board.
- E. The duties of the officers shall be as follows:
 - 1. Chair of the Board
 - a. Preside at meetings of the Board of Regents.
 - b. Appoints Board Committees and Chairs.
 - c. Sign official documents and contracts as required by statute or Board policy.
 - d. Promote Board unity and share all information with other Board members in a timely fashion.
 - e. Perform such other duties as may be required by law or specified by the Board of Regents.
 - 2. Vice Co-Chairs (2) of the Board
 - a. Perform the duties of the Chair in the absence of the Chair.
 - b. Promote unity.
 - c. Perform such other duties as may be required by law or specified by the Board of Regents.
 - 3. Secretary of the Board
 - a. Serves as the official custodian of the minutes, books, records, and seal of the Board.
 - b. Preside at the meetings in the absence of the Chair and Vice Chair.
 - c. Sign official documents as required by statute or Board policy.
 - d. Promote unity.

- e. Perform such other duties as may be required by law or specified by the Board of Regents.
- F. If a vacancy should occur in any office, a replacement for the remainder of the unexpired term shall be selected by an election held by the remaining members of the Board.

X. COMMITTEES OF THE BOARD

- A. The Chair or the Board of Regents may establish committees as needed and shall confer on such committees the committee charter for any such established committee.
- B. Within the first quarter of an odd-numbered year, the Board will review and determine whether to operate as a committee of the whole or to establish Board committees. Irrespective of the established committee composition cycle, the Board may create or dissolve committees as it deems appropriate.
- C. The Board Chair is authorized to appoint committee members, designate the chair of the committees, and determine committee term limits. The President and CEO of the College may serve as ex-officio member of each Board committee and may also appoint staff liaisons.
- D. All committees shall constitute less than a quorum of the Board. A standing or special Board committee must have at least two Regents present in order to advance items to be forwarded to the full Board of Regents.
- E. The chair of each Board committee will ensure that minutes are taken during a meeting of the committee, and the minutes of each committee meeting will be shared with each committee member, approved, and posted and maintained in the same manner as other Board minutes.
- F. Unless otherwise directed by the Board, committees may establish their own procedures for meeting and conducting business.

XI. MEETINGS

- A. Regular meetings of the Board shall be held at 1:00 p.m. on the second Tuesday of each month, and on one of the campuses of the College, unless otherwise specified by the Chair. Without necessitating an amendment to the Bylaws, the Board Chair may make a temporary change of time, date or location of the regular meeting.
- B. Items may be placed on the agenda for meetings of the Board by the Chair of the Board, the President and CEO of the College, or by written request sent by mail, fax, or email, to the Board Chair by a member of the Board with concurrence

provided from a second Board member. The request then shall be sent to the President and CEO of the College.

- D. Called or emergency meetings may be held, if necessary. An emergency meeting may be called because of “an imminent threat to public health and safety” or “a reasonably unforeseeable situation including a natural disaster, infrastructure failure, epidemic, or civil disturbance.” Texas Government Code § 551.045.
- E. As needed, the Board may also meet for the purpose of conducting a Workshop meeting. A Workshop meeting may be convened and held at any reasonable date and time.
- F. Meeting Notices and Agendas will be posted in accordance with the Texas Open Meetings Act and available on the College’s website.

XII. ORDER OF BUSINESS

The Chair of the Board shall set the Order of Business which may include the following:

- A. Call to Order
- B. Quorum Call
- C. Moment of Silence
- D. Pledge of Allegiance
- E. Del Mar College Vision Statement
- F. General Public Comments
- G. Recognition and Accolades
- H. Staff Reports
- I. College Chief Executive Officer’s Report
- J. Regents' Comments
- K. Pending Consent Agenda Items (any item may be removed and placed on the regular agenda by any Board member)
- L. Pending Regular Agenda Items for Discussion and Possible Action
- M. Closed Session

N. Calendar

O. Adjournment

XIII. PUBLIC COMMENT

The Del Mar College Board of Regents (“Board”) has always endeavored to solicit the advice and counsel of the public in the planning and operation of the College. To this end, the Board recognizes the role of public comment and input during the meetings of the Board and respects the right of the public to provide such comment. There are two opportunities during a Board meeting for public comment: i) in connection with a specific agenda item, prior to Board action (agenda items); and, ii) during General Public Comments.

In order to reasonably facilitate public comment during Board meetings and to ensure that everyone is provided with an equal opportunity to be heard, the following rules shall apply:

1. Prior to the start of a Board Meeting, an individual wishing to address the Board must fill out the Registration Card for General Public Comments and submit the completed Card to the Board Liaison. The individual shall indicate on the Registration Card the subject of the public comment (specific agenda item or general comment).
2. An individual wishing to provide handouts to the Board shall submit the handouts to the Board Liaison at the same time as the completed Registration Card, prior to the start of the Board Meeting.
3. An individual shall have 3 minutes to present General Public Comments.
4. An individual may not yield any portion of their allotted time to any other person.
5. General Public Comments are specifically subject to the Board’s “Rules of Decorum” found in Section XVI of the Board’s Bylaws of the Del Mar College Board of Regents.
6. An individual that violates any provision of this policy, or uses abusive, profane, or defamatory language or gestures or, language likely to incite a breach of the peace; or, engages in conduct likely to interfere with, or otherwise obstruct a meeting, may be ruled out of order and, i) issued a warning, ii) have their right to comment revoked, and/or, iii) be removed from the meeting.
7. General Public Comments shall occur at the beginning of the Board Meeting and shall be limited to a total no more than thirty (30) minutes.
8. General Public Comments on specific agenda items shall be allowed before or during the Board’s deliberation of the specific agenda item and prior to action by the Board.
9. In accordance with the Texas Open Meetings Act, the College is limited in responding to public comments or inquiries on non-agenda items as follows:
 - a. Provide a statement of specific factual information in response to an inquiry;
 - b. Recite existing policy in response to an inquiry;
 - c. Propose placing the subject of the inquiry on the agenda of a subsequent meeting. (Tex. Govt. Code Section 551.042)

10. At the discretion of the Board, General Public Comments may be provided by telephone or other means of telecommunication or electronic communication, subject to the Texas Open Meetings Act.
11. The Board Chair shall have the authority, with good cause, to temporarily modify or suspend the application of any of these rules.

XIV. RULES OF ORDER

The latest edition of *Robert's Rules of Order* shall govern the Board in its deliberations, except where it is inconsistent with these Bylaws or any applicable law. All members of the Board may vote on matters to be decided by the Board unless excused by law.

XV. MINUTES OF PROCEEDINGS

- A. Minutes of proceedings of the Board of the previous meeting shall be delivered to the members before the time of the next regular meeting.
- B. The minutes of the preceding meeting(s) shall be reviewed by the Board Secretary or General Counsel, and approved by the Board.
- C. The official minutes of the Board shall be maintained by the Office of the College President and CEO and shall be made available for public review upon request.

XVI. RULES OF DECORUM

In order to orderly conduct the business of the College, and to properly discharge its duty, the Board of Regents must hear in many instances a variety of differing viewpoints. To obtain all relevant information from differing viewpoints, rules of decorum are necessary. Thus, the Board of Regents adopts the following rules to assist in the orderly deliberation of matters affecting the College and its constituents.

- A. No Board Member, staff person, faculty member, or members of the audience shall use abusive or defamatory language or gestures or make personal attacks against any member of the faculty, staff, Regents, or the public at any Board meeting.
- B. While the Board of Regents is in session there shall be adherence to Board policy prohibiting the use of tobacco, drugs and/or alcohol.
- C. Demonstrations shall not be permitted while the Board is in session, including marches, chanting, picketing, any other coercive, argumentative, political, and/or disruptive behavior of any kind.
- D. Banners, placards, signs, posters and political advertisements of any type are prohibited unless such material is useful and necessary to a presentation. The Board

of Regents, by majority vote, shall make the final determination on whether particular material is useful and necessary.

- E. Individuals shall present their views to the Board during Public Comments in a factual, precise presentation. Loud, boisterous, profane, or obscene language or behavior is not allowed.
- F. In addressing the Board under Public Comments, members of the audience shall rise, go to the podium, and remain standing while addressing the Board. They shall remain at the podium and speak into the microphone for the recording of the proceedings and begin by giving their full name and affiliation to the College, if any. The public shall not approach the Regents table except with permission or request of the Board Chair or presiding officer.
- G. All remarks shall be addressed to the Board and not to the Regents as individuals.
- H. Regents and College staff shall be prompt in all sessions of the Board and in the dispatch of the College business. Time limitations on presentations and public comments shall be enforced by the Board Chair.
- I. Regents, faculty, College staff, and members of the audience shall be courteous, polite, concise, and respectful of one another, and shall respect the letter and spirit of these rules so that the Board may fairly hear all sides of an issue and, by due deliberation, act in the best interest of the College.

XVII. AMENDMENT OF BYLAWS

These Bylaws may be amended at any regular meeting of the Board by majority vote of the members of the Board.

History:

Adopted by the Board of Regents Regular Meeting - April 4, 1978

Amended by the Board of Regents Regular Meeting - May 11, 1982

Amended by the Board of Regents Regular Meeting - November 9, 1982

Amended by the Board of Regents Regular Meeting - September 11, 1984

Amended by the Board of Regents Regular Meeting - September 13, 1988

Amended by the Board of Regents Regular Meeting - March 13, 1990

Amended by the Board of Regents Regular Meeting - September 14, 1999

Amended by the Board of Regents Regular Meeting - February 5, 2002
Edited Statement of Ethics

Amended by the Board of Regents

Regular Meeting - March 12, 2002
Added Rules of Decorum

Amended by the Board of Regents Regular Meeting - June 4, 2002
Revision to Sections IB, III, IV, V & VI

Amended by the Board of Regents Regular Meeting - January 21, 2003
Revision to Committees Names

Amended by the Board of Regents Regular Meeting - February 18, 2003
Added Committees Charges

Amended by the Board of Regents Called Meeting - June 17, 2003
Revision to Placing Items on Agenda

Amended by the Board of Regents Called Meeting- November 23, 2004
Revision to Officers and Order of Business

Amended by the Board of Regents Regular Meeting - November 11 , 2008
Added Censure of Board member, Section II

Amended by the Board of Regents Regular Meeting - December 16, 2008
Changed Board President to Chair; added Consent Agenda item

Amended by the Board of Regents Regular Meeting - September 8, 2009
Added to Sections IA6 - IA8

Amended by the Board of Regents Regular Meeting - November 13, 2012

Amended by the Board of Regents Regular Meeting – March 16, 2021
Changed III. Committees of the Board

Del Mar College Board of Regents

Statement of Ethical Conduct

As a member of the Board of Regents of the Del Mar College District, I am mindful of the public trust vested in the office to which I've been elected (or appointed), and I hereby commit to conduct myself in compliance with my oath and the law, our Board Bylaws, and in accordance with the highest ethical standards. I further commit to performing my duties, at all times, with integrity, in good faith, and, in the best interests of Del Mar College, its students, faculty and employees, and our community.

I affirm that I have:

1. Reviewed the Bylaws of the Del Mar College Board of Regents, particularly the Statement of Conduct and Ethics;
2. Completed the Board's Annual Ethics Update; and,
3. Filed a current Personal Disclosure Statement with the DMC Office of General Counsel.

Date: _____

By: _____
Regent, Del Mar College District

Del Mar College Board of Regents

Personal Disclosure Statement

In furtherance of the Del Mar College Board of Regents commitment to ethical conduct and transparency, in an effort to avoid conflicts of interest, and to promote public confidence in the Board and Del Mar College, the Board requires that each Regent file this Personal Disclosure Statement on an annual basis, with the DMC Office of General Counsel.

The information provided is accurate as of the year of filing, as well as the year immediately preceding the date of filing.

Name of Regent: _____

Filing Year: _____

- I. **Sources of Occupational Income.** Please list all sources of occupational income, identified by employer, or if self-employed, by the nature of the occupation.

- II. **Outside Positions.** Please list any offices or other positions you hold or have held within the past year in corporations, partnerships, trusts, civic organizations, charitable organizations, educational organizations, political organizations, or any other outside organization.

- III. **Personal Notes and Lease Agreements.** Please identify each guarantor of a loan and each person or financial institution to whom you, your spouse, or a dependent child had a total financial liability of more than \$1,000.00 in the form of a personal note or notes or lease agreement at any time during the past calendar year and indicate the category of the amount of the liability (\$1,000-\$4,999, \$5,000-\$9,999, \$10,000-\$24,999, \$25,999-OR MORE).

Date: _____

Regent, Del Mar College District

ABSTENTION AFFIDAVIT

(Tex. Local Govt. Code 171.004)

THE STATE OF TEXAS §

COUNTY OF NUECES §

I, _____, a Regent on the Del Mar College Board of Regents, make this affidavit and hereby on oath state the following:

I have a substantial interest in a business entity or real property that may receive a special economic effect that is distinguishable from the effect on the public by an action contemplated by the Del Mar College Board of Regents.

The business entity or real property in which I have a substantial interest is: [*name and address of business and/or description of property*]

The nature or extent of my interest in the business or real property is herein described by stating that either I or a person that is related to me within the first degree of consanguinity (blood) or affinity (marriage) as defined by state law has a substantial interest in this business entity or real property for the following reasons [*check all that apply*]:

___ own 10% or more of the voting stock or shares of the business entity;

___ own 10% or more of the fair market value of the business entity;

___ own \$15,000 or more of the fair market value of the business entity;

___ receive from the business entity funds that exceed 10% of gross income for the previous year;

___ has an equitable or legal ownership of real property with a fair market value of \$2,500 or more.

___ Alternatively, even if I do not have a “substantial interest” as defined by Chapter 171 of the Texas Local Government Code, I am filing this affidavit so to avoid the appearance of impropriety. My interest may be described as follows:

Upon filing of this affidavit with the official record keeper of the Del Mar College District, I affirm that I shall abstain from voting or further participating in any matter involving the business entity or real property, unless allowed by law.

Signed this ____ day of _____, 2024.

_____ (Signature of Affiant)

_____ (Title of Affiant)

BEFORE ME, the undersigned authority, this day personally appeared Regent _____ and by oath stated that the facts herein stated are true and correct.

SWORN TO AND SUBSCRIBED BEFORE ME on this _____ day of _____, 2024.

Notary Public in and for the State of Texas

My commission expires: