

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF REGENTS OF THE DEL MAR COLLEGE DISTRICT

August 14, 2018

The Regular Meeting of the Board of Regents of the Del Mar College District convened in the Isensee Board Room, Del Mar College, Corpus Christi, Texas at 1:00 p.m. on Tuesday, August 14, 2018, with the following present:

From the Board:

Mr. Trey McCampbell, Dr. Nicholas Adame, Mr. Ed Bennett, Ms. Elva Estrada, Ms. Susan Hutchinson, Ms. Sandra Messbarger, Mr. Gabe Rivas, Ms. Carol Scott, and Dr. Mary Sherwood.

From the College:

Dr. Mark Escamilla, President and CEO; Dr. Beth Lewis, Executive Vice President and Chief Academic Officer; Ms. Lenora Keas, Vice President, Workforce Development and Strategic Initiatives t; Mr. Augustin Rivera, Jr., General Counsel; Dr. Rito Silva, Vice President for Student Affairs; Mr. August Alfonso, Vice President for Facilities and Chief Information Officer; Ms. Claudia Jackson, Executive Director of Strategic Communication and Government Relations; Ms. Mary McQueen, Executive Director of Development; Ms. Natalie Villarreal, Director of External and Board Relations, Ms. Jessica A. Alaniz, Risk Manager; and other staff and faculty.

CALL TO ORDER/QUORUM CALL/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE/MISSION STATEMENT

Mr. McCampbell called the meeting to order with a quorum present. He requested a moment of silence followed by the Pledge of Allegiance and Mission Statement.

BOARD NOTIFICATIONS.....Ms. Tammy McDonald

- Policy Notification A3.3.2.2, A3.3.2.2.2, A3.3.2.2.3 and A3.3.2.2.4  
Accessibility/Custodianship of Records  
*(Goal 3. Professional Initiatives: Provide Innovative, Relevant, and Meaningful Opportunities)*
- Policy Notification A5.1.3: Ethics  
*(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)*
- Policy Notification A5.2: Employee Classifications  
*(Goal 3. Professional Initiatives: Provide Innovative, Relevant, and Meaningful Opportunities)*
- Policy Notification Employee Recognition A5.37.4: Funding  
*(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)*

Ms. McDonald informed the Board of the proposed policy changes related to the Internal Audit conducted on Human Resources.

COLLEGE PRESIDENT’S REPORT ..... Dr. Mark Escamilla

- South Texas College Community College Summit, July 16, 2018  
*(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)*

Dr. Escamilla and several Regents attended the Summit and participated in very important discussions around the legislative session with other South Texas colleges.

- Texas Association of Community Colleges (TACC) Annual Conference in Corpus Christi, August 1-3, 2018  
*(Goal 6. Partnerships: Expand Opportunities for Mutually-Beneficial Alliances)*

The event was well attended and received great feedback from those in attendance. Dr. Escamilla thanked all staff members who provided assistance for the conference and Regents for their attendance and representing the College. This is the first time TACC has hosted the event in Corpus Christi. Feedback on the event has been very positive and was a great experience overall. Chairman Todd Hunter and Chairman J.M. Lozano also attended the conference and spoke about supporting the efforts of community colleges.

- Meeting with Superintendents, August 9, 2018  
*(Goal 6. Partnerships: Expand Opportunities for Mutually-Beneficial Alliances)*

Dr. Escamilla met with approximately 30 superintendents at the Center for Economic Development to talk about the pending legislative session concerning dual credit and all things pertaining to our partnerships with the school districts. Great dialogue with the group and successful meeting.

REGENT’S REPORTS

- Community College Policy Summit at South Texas College.....Ms. Carol Scott  
*(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)*

Ms. Scott thanked Sen. Chuy Hinojosa who spent the entire day with attendees and spent his entire day talking about community college issues at the summit. Mr. Rivas added that Rep. Ryan Guillen was also in attendance. Dr. Sherwood mentioned that Rep. Oscar Longoria was also in attendance.

PENDING BUSINESS:

Status Report on Requested Information

*(Goal 5. Advocacy: Advance the College Mission through Effective Governance and Positioning)*

## CONSENT AGENDA

### Notice to the Public

*The following items are of a routine or administrative nature. The Board of Regents has been furnished with background and support material on each item, and/or it has been discussed at a previous meeting. All items will be acted upon by one vote without being discussed separately unless requested by a Board member or a citizen, in which event the item(s) will immediately be withdrawn for individual consideration in their normal sequence after the items not requiring separate discussion have been acted upon. The remaining items will be adopted by one vote.*

### CONSENT MOTIONS:

*(At this point the Board will vote on all motions not removed for individual consideration.)*

### ITEMS FOR DISCUSSION AND POSSIBLE ACTIONS:

1. Approval of Minutes:  
Regular Board Meeting, July 10, 2018  
Workshop Meeting, July 30, 2018  
*(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)*
2. Acceptance of Investments for July 2018  
*(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)*
3. Acceptance of Financial Statement for June 2018  
*(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)*

### Public comments for consent agenda items

Mr. Rivas made a motion to approve the consent agenda items. Ms. Estrada seconded the motion. There was no further discussion from the Board. There were no public comments. A voice vote was taken and the motion carried unanimously, 9-0, with Regents McCampbell, Adame, Bennett, Estrada, Hutchinson, Messbarger, Rivas, Scott and Sherwood in favor.

## REGULAR AGENDA

4. Discussion and possible action related to approval of the Order Calling the 2018 Board of Regents election.....Ms. Tammy McDonald  
*(Goal 5. Advocacy: Advance the College Mission Through Effective Governance and Positioning)*

Ms. McDonald introduced the Order Calling the 2018 Board of Regents election, which will take place on November 6, 2018. Mr. Rivera read the following order for the record:

**ORDER CALLING THE 2018 DEL MAR COLLEGE DISTRICT  
BOARD OF REGENTS GENERAL ELECTION**

*On this 14<sup>th</sup> day of August, 2018, the Board of Regents of the Del Mar College District convened in a Regular Meeting at the Isensee Board Room, Harvin Center, Del Mar College, East Campus, 101 Baldwin Blvd., Corpus Christi, Texas, after due notice to all members of the Board. The following members were present:*

<i>Trey McCampbell, Chair</i>	<i>Elva Estrada</i>
<i>Gabriel Rivas III, First Vice Chair</i>	<i>Susan Hutchinson</i>
<i>Carol Scott, Second Vice Chair</i>	<i>Sandra Messbarger</i>
<i>Dr. Nicholas Adame, Secretary</i>	<i>Dr. Mary Sherwood</i>
<i>Ed Bennett</i>	

*The following members were absent:*

*A quorum being present, the following business, among other business, was transacted.*

*\_\_\_\_\_ introduced for consideration an order and moved that it be made, adopted and entered by the Board. The motion was seconded by \_\_\_\_\_. The order was read in full, discussed and then made, adopted and entered by the following vote:*

*Ayes:*

*Noes:*

*Abstain:*

*The Chairman of the Board announced that the order had been duly made, adopted, and entered as follows:*

*1. A general election be held in said Del Mar College District on November 6, 2018 (such date being the first Tuesday after the first Monday in November 2018) for the purpose of electing three members to the Board of Regents of the Del Mar College District: two members to hold single-member district positions, and one member to hold an at-large position. **The single member district candidate receiving a plurality of the votes cast by electors residing in Single Member District 1, shall be elected to hold the position of Board member from such single-member district. The single member district candidate receiving a plurality of the votes cast by electors residing in Single Member District 3, shall be elected to hold the position of Board member from such single-member district. The one at-large candidate receiving the largest number of votes cast by electors residing in the entire district shall be elected to the one at-large position currently held by the Board member whose term expires in November 2018.***

*2. Ms. Jessica A. Alaniz, whose office is situated at the Heldenfels Administration Building, Del Mar College, East Campus, 101 Baldwin Blvd., Corpus Christi, Texas, is hereby appointed Election Manager for the District election, and she is hereby authorized and directed to make all necessary arrangements for the holding of said election jointly with Nueces County and to serve as representative to oversee and coordinate with the Nueces County Election Officer in conducting the election in accord with and subject to the laws of this State. Ms. Alaniz and the Nueces County Election Officer are appointed to hold such*

*joint election in accord with the laws of this State.*

3. *In order to have his or her name appear on the official ballot, each candidate shall, not later than 5:00 p.m., August 20, 2018, file his or her written sworn application as a candidate for such office with Jessica A. Alaniz at her office in Room 105-A of the Fred W. Heldenfels, Jr., Administration Building, East Campus, Del Mar College, 101 Baldwin Blvd., Corpus Christi, Texas.*

4. *The order in which the names of the candidates shall appear on the ballot shall be determined by drawing lots, which drawing shall be held in the Isensee Board Room, East Campus, Del Mar College, 101 Baldwin Blvd., at 12:00 p.m. on August 27, 2018. Each candidate may appear in person or by his or her duly authorized representative at said time and place for the purpose of drawing lots to determine such order; and, if any candidate fails to appear in person or by his or her representative, a disinterested person shall then be appointed to draw for him/her in his or her place and stead.*

5. *No party designations shall appear on the official ballot of said election and all candidates for each office of Regent shall be listed in one column.*

6. *The election precincts and voting places for this election are hereby designated by the Nueces County Election Officer, Kara Sands.*

7. *The presiding election judges and alternate presiding judges for the respective election precincts will be designated by the Nueces County Clerk's Office and hereby appointed and confirmed to hold said election at said polling places. The maximum number of clerks that each presiding judge may appoint for such election is two (2), unless the County Election Officer approves a larger number with respect to any specific precinct.*

8. *Voting machines shall be used for the conduct of said election on Election Day, and the polls shall be open on November 6, 2018 from 7:00 a.m. to 7:00 p.m.*

9. *Early voting by personal appearance shall be conducted during the following days and times, including but not limited to: October 22 through November 2, 2018, from 7:00 a.m. to 7:00 p.m. The County Election Officer, Kara Sands, is hereby designated the Early Voting Clerk. Deputy early voting clerks for the branch locations for early voting by personal appearance shall be appointed by the County Election Officer.*

10. *Temporary branch early voting substation locations and times are hereby designated by the Nueces County Clerk's Office.*

11. *Early voting by mail shall be conducted by paper ballot. The Early Voting Clerk's mailing address to which ballot applications and ballots voted by mail may be sent is:*

*Kara Sands  
Nueces County Clerk  
ATTN: Elections Division  
P. O. Box 2627  
Corpus Christi, Texas 78403-2627*

*Applications for ballots by mail must be received no later than the close of business on October 19, 2018.*

12. *A Central Counting Station will be used to process the results of the early voting ballots. The County Election Officer shall appoint the Counting Station Manager and Tabulation Supervisor of such Central Counting Station.*

13. *Notice of said election shall be given as required by law.*

*ADOPTED, MADE, ENTERED AND APPROVED on the date specified above.*

Ms. Estrada made a motion to approve the agenda item. Mr. Rivas seconded the motion. There was no further discussion from the Board. There were no public comments. A roll call vote was taken and the motion carried unanimously, 9-0, amongst Regents present, with Regents McCampbell, Adame, Bennett, Estrada, Hutchinson, Messbarger, Rivas, Scott and Sherwood in favor.

5. Discussion and possible action related to the acceptance of the changes to the South Side Campus Master Plan and authorizing the administration to proceed with the design phase of the South Side Campus bond project....Dr. Beth Lewis and Mr. August Alfonso  
*(Goal 7. Resources: Ensure Strong Financial and Operational Capacity)*

Dr. Lewis introduced the presentation on the changes to the South Side Campus Master Plan-Phase I. An overview of the changes presented at the earlier Workshop Meeting was given by staff members from Gensler and Turner|Ramirez Architects.

Dr. Escamilla, Gensler and Turner|Ramirez Architects answered questions from Regents on the agenda item.

Mr. Rivas made a motion to approve and adopt the agenda item. Ms. Messbarger seconded the motion. There was no further discussion from the Board. There were no public comments. A roll call vote was taken and the motion carried unanimously, 9-0, amongst Regents present, with Regents McCampbell, Adame, Bennett, Estrada, Hutchinson, Messbarger, Rivas, Scott and Sherwood in favor.

6. Discussion and possible action related to the adoption of a new Board policy: B5.57  
Break Time for Nursing Mothers .....Ms. Tammy McDonald  
*(Goal 2. Student Access and Support Services: Maximize Affordable Access and Excellence in Student Services)*

Ms. McDonald introduced the policy addition based on the recommendation of compliance with Federal guidelines and best practices.

Ms. Scott made a motion to approve and accept the agenda item. Ms. Messbarger seconded the motion. There was no further discussion from the Board. There were no public comments. A

roll call vote was taken and the motion carried unanimously, 9-0, amongst Regents present, with Regents McCampbell, Adame, Bennett, Estrada, Hutchinson, Messbarger, Rivas, Scott and Sherwood in favor.

GENERAL PUBLIC COMMENTS (Non-Agenda Items) – 3 minute time limit

Dr. Shannon Ydoyaga, Dean of Health Sciences and Professional Education- the Nursing program received reaffirmation for the next 8 years at 100 percent compliance and Student Services was cited as area of greatest strength.

The Board Chair announced the Board was going into Closed Session at 1:38 p.m. as follows:

7. CLOSED SESSION pursuant to:

- A. **TEX. GOV'T. CODE § 551.071:** (Consultation with legal counsel), regarding pending or contemplated litigation or legal claims, or a settlement offer, with possible discussion and action in open session; and, the seeking of legal advice from counsel, with possible discussion and action in open session; and,
- B. **TEX. GOV'T CODE § 551.074(a)(1):** (Personnel Matters), regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including, 1.) Annual Evaluation and Contract of College President, with possible discussion and action in open session.

The Board went into closed session at 1:38 p.m.

The Board reconvened in Open Session at 2:17 p.m. with no action taken.

CALENDAR: Discussion and possible action related to calendaring dates.

ADJOURNMENT: The meeting was adjourned at 2:26 p.m.

MINUTES REVIEWED BY GC: /s/AR